
CITY OF ELKHORN COMMON COUNCIL
MEETING MINUTES
April 18, 2017
COUNCIL CHAMBERS, 9 S. BROAD ST., ELKHORN, WI 53121

The Common Council meeting was called to order by Mayor Reynolds at 5:30 p.m. in the Council Chambers followed by the Pledge of Allegiance, followed by Roll Call.

ROLL CALL

Present: Mayor Howie Reynolds, Aldermen Michael Kluck, Hoss Rehberg, Bruce Lechner, Cathy Bensaid, Scott McClory, Tom Myrin, Absent: Junior Council Member Nathan Chapman
Others present: City Administrator Sam Tapson, Attorney Ward Phillips, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Neal Kolb, Recreation Director Wendy Meyer, Tim Shiroda, Chris Clapper, Doug Wheaton (arrived late)

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion (Rehberg/Kluck) to approve the minutes of the April 3, 2017 Common Council and April 10, 2017 Special Council and Closed Session meetings. Alderman Bensaid asked that the minutes show she discussed Spencer Lane, not Spencer Street. The City Clerk will change it. ***Voice vote, all approved, motion carried.***

BILLS PAYABLE

Motion (McClory/Lechner) to approve the City and Utility Bills in the amount of \$2,790,853.19 (Check number 153385-153577). Roll call vote: Kluck, yes; Rehberg, yes; Bensaid, yes; Lechner, yes; McClory, yes; Myrin, yes. ***Motion carried.***

REPORT OF CITY OFFICERS

Mayor's Report

Mayor Reynolds presented a recognition award to exiting Alderman Hoss Rehberg and thanked him for his four years serving the residents of the City of Elkhorn.

Mayor Reynolds read a proclamation for Arbor Day, which is April 28th.

City Administrator's Report

Administrator Tapson reminded Council review the EEDA Proposal which was emailed to them three weeks prior. It will be discussed at committee next week.

UNFINISHED BUSINESS

Ordinance No. 17-04 An Ordinance to Amend Chapter 17.8 Regarding Signs (Second Reading)

Motion (Rehberg/Bensaid) to approve Ordinance No. 17-04. Voice vote, all approved, motion carried.

Professional Building Inspection Services Contract

Motion (McClory/Rehberg) to approve the Professional Building Inspection Services contract modifications.

Alderman McClory asked if the modifications the Council recommended from the Closed Session meeting are the same without any changes. Administrator Tapson confirmed they are the same; \$70,000 annual fee plus 50% of permit fees generated; permit fee costs are not affected as this contract is specific to compensation of PBI. ***Roll call vote: Bensaid, yes; McClory, yes; Lechner, yes; Rehberg, yes; Kluck, yes; Myrin, yes. Motion carried.***

NEW BUSINESS

Resolution No. 17-06 Regarding Suspension of Impact Fees

Mayor Reynolds said suspension of impact fees was reviewed at the previous Special Council meeting. ***Motion (Kluck/Bensaid) to approve Resolution No. 17-06. Voice vote, all approved, motion carried.***

MOTION TO ADJOURN SINE DIE

Motion (Rehberg/Lechner) to adjourn sine die. Council adjourned at 5:39 p.m.

SWEARING IN OF ALDERMEN TIM SHIRODA, MICHAEL KLUCK AND TOM MYRIN

City Attorney Phillips performed the oath for the new and returning aldermen.

RECONVENE NEW COUNCIL

The new council reconvened at 5:43 p.m.

COUNCIL REORGANIZATION

Election: Council President

Motion (Kluck/Bensaid) to nominate Scott McClory. Motion (Myrin/McClory) to nominate Bruce Lechner. No more nominations; nominations closed. Vote was called by raising of the hands. McClory received 2 votes, Lechner received 4 votes. Bruce Lechner received majority and was elected Council President.

Council considered the following:

Official City Newspaper: Elkhorn Independent

Resolution No. 17-05: Designating Depositories and Authorizing Withdrawal of City Monies

2017 Board of Review: Howie Reynolds, Bruce Lechner, Cathy Bensaid, Scott McClory, Cairie Virrueta; *Scott McClory cannot attend the Board of Review on May 17th, Tim Shiroda volunteered and will take his place this year*

Mayoral Appointments

City Attorney: Ward Phillips

Council Committees

Financial & Judicial: Scott McClory-Chair, Tom Myrin, Tim Shiroda

Municipal Services & Utilities: Michael Kluck-Chair, Bruce Lechner, Cathy Bensaid

Public Safety: Bruce Lechner-Chair, Cathy Bensaid, Michael Kluck

Human Resources: Tom Myrin-Chair, Scott McClory, Tim Shiroda

Legislative & Regulatory: Cathy Bensaid-Chair, Bruce Lechner, Michael Kluck

Boards, Commissions & Liaisons

Planning Commission: Todd Neumann

Library: Scott McClory

Recreation: Michael Kluck

Chamber of Commerce: Tom Myrin

Fire Commission: Bruce Lechner

Mayor Reynolds removed the appointment for Plan Commission, as this is a Citizen appointment he will do it at the first Council meeting in May. He plans for the Council Rep to be Tom Myrin.

Motion (Myrin/McClory) to approve all as stated. The Council discussed the time for L&R to meet; Chair Bensaid said to change the time to 5:30 p.m. The Council discussed days/times to meet for MSU and F&J. ***Voice vote, all approved, motion carried.***

ADJOURN

Motion (Lechner/Myrin) to adjourn at 5:51 p.m.

Cairie L. Virrueta

City Clerk

Approved 5/1/17