

**City of Elkhorn
Economic Development Ad Hoc Committee**

MINUTES

7:30 AM

Thursday, April 24, 2014

Elkhorn City Hall, 1st Floor Conference Room
9 S. Broad St
Elkhorn, WI 53121

I. Call to Order

The Elkhorn Economic Development Ad Hoc committee was called to order at 7:35 am by James Duquette.

II. Roll Call

Present: John Henderson, Ian Van Handel, James Duquette, Tom Myrin, Chris Clapper
Via Telephone: Mike Van Den Bosch
Additional Attendees: Barry Butters, Amber Cmelak

III. Public Comments

None

IV. Approval of the Minutes from the March 27, 2014 Meeting

Motion (Duquette/Henderson) to approve the minutes of the March 27, 2014 Economic Development Ad Hoc committee meeting as presented. Motion carried.

V. Committee Appointments – Discussion & Possible Action

Motion (Van Den Bosch/Van Handel) to appoint Barry Butters (Precision Plus) and Manoj Babu (Gateway Technical College) to the Economic Development Ad Hoc Committee pending approval from City Council. Motion carried.

VI. TDS Presentation – Data Infrastructure in the Elkhorn Area

Clapper contacted TDS, but due to scheduling conflicts TDS would like to participate in the Ad Hoc committee's next meeting (May 2014). Clapper supplied to them talking points, and key questions concerning existing infrastructure and plans to improve.

VII. City of Elkhorn 2030 Comprehensive Plan – Chapter 6 – Economic Development Component – Discussion & Possible Action

Van Den Bosch updated the City of Elkhorn 2030 Comprehensive Plan – Chapter 6 – Economic Development Component on the advice of Sam Tapson, City Administrator for the city of Elkhorn. Discussion over the importance of choosing an identity and purpose of the Ad Hoc committee before the May 5th City Council meeting followed review of updates. Motion (Duquette/Clapper) to approve the updates made to the City of Elkhorn 2030 Comprehensive Plan – Chapter 6 – Economic Development Component as presented. Motion carried.

VIII. Land Use Study – Discussion & Possible Action

Motion (Butters/Van Handel) for the committee to make a recommendation to the City of Elkhorn at the May 5th, 2014 City Council meeting for an RFP and Land Use Study in order to further examine the best uses for available sites in the Elkhorn area. Motion carried.

IX. Presentation to the City Council in May – Report

April 21st, 2014 meeting was rescheduled to May 5, 2014 at 5:30 pm at City Hall in Elkhorn, WI.

X. Mike Van Den Bosch Resignation

Motion (Butters/Clapper) to accept the resignation of Mike Van Den Bosch from the Elkhorn Economic Development Ad Hoc committee, effective May 23, 2014. Motion carried.

XI. Future Agenda Items

Appoint James Duquette as Chair of the Elkhorn Economic Development Ad Hoc committee.
Hear from a TDS representative concerning internet availability and infrastructure in the area.
Review RFP comments from City Council.

XII. Adjourn

Motion (Clapper/Myrin) to adjourn at 8:11 am. Motion carried.

DATED at Elkhorn, Wisconsin this 21st day of April 2014.

Mike Van Den Bosch, Executive Director, Walworth County Economic Development Alliance