

**CITY OF ELKHORN**  
**Finance & Judicial Committee**  
(Aldermen Howie Reynolds, Chair; Julie Taylor; Scott McClory)

**Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

**September 25, 2006**

Chairman Howie Reynolds called the Finance and Judicial Committee to order at 5:30 p.m. followed by roll call.

**ROLL CALL**

Present: Aldermen Howie Reynolds, Scott McClory, Julie Taylor

Also present: City Administrator Sam Tapson, City Clerk Nancy Jacobson, Finance Director/City Treasurer Mary Hinske, Alderman Gary Payson

**SERVER UPGRADE**

**Motion (Taylor/McClory) to recommend to Council approval of a server upgrade at a cost not to exceed \$1,500 with a budget adjustment from contingency funds: General Fund – 20%, Water Fund – 40% and Electric Fund – 40%. Motion carried by the majority present.**

In discussion, Finance Director Hinske said current memory and an additional hard drive has been recommended. This would allow the City to store information longer on the server and run more smoothly.

**PARKS AND RECREATION STAFFING PLAN**

**Motion (Reynolds/Taylor) to include in the 2007 budget for the Parks and Recreation Department one ¾ time employee and one seasonal LTE employee for 640 hours. Motion carried by the majority present.**

Parks and Recreation Director Jeff Simons prepared an analysis of several alternatives to staffing. Tapson suggested that the seasonal employee work from April to August during the peak times. He said that the downtown streetscape maintenance would be addressed.

**WATER SUPPLY WELL NO. 8/ENGINEERING SERVICES AGREEMENT**

**Motion (Reynolds/McClory) to recommend to Council approval of an Amendment No. 1 to the Water Supply Well No. 8 Engineering Services Agreement. Motion carried by the majority present.**

The amendment allows for a \$600 increase in the basic service agreement with Baxter and Woodman.

**WATER SUPPLY WELL NO. 8/ENGINEERING WORK ORDERS**

**Motion (Reynolds/McClory) to recommend to Council approval of Baxter and Woodman Construction Engineering Services Work Order not to exceed \$31,500. Motion carried by the majority present.**

**BUDGET 2007**

*Operating Budget*

City Administrator Tapson reviewed the final draft of the proposed budget. Intergovernmental Revenue was reduced by \$18,000 because of a decrease in the Expenditure Restraint Program funding. Other changes included a transfer of \$15,000 from TID 2 to cover general administrative costs associated with TID operation and Parks and Recreation staffing request. Tapson is projecting a 3.59% increase over 2006. The 2006 levy rate is estimated at 5.3%. There have been huge increases in fuel and fixed costs of insurance have gone up 20%.

A 4% cross the board increase in sewer is expected in 2007 to keep up with WALCOMET costs.

*Capital Improvement Projects 2007*

Committee reviewed the Capital Improvements for 2007. The CIP will be on the Council agenda for preliminary endorsement.

**ADJOURNMENT**

Motion (Reynolds/McClory) to adjourn at 5:50 p.m. Motion carried by the majority present.

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Nancy B. Jacobson  
City Clerk