

**CITY OF ELKHORN**  
**Finance & Judicial Committee**  
**(Aldermen Howie Reynolds, Chair; Julie Taylor; Scott McClory)**

**Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

**October 8, 2007**

Chairman Howie Reynolds called the Finance and Judicial Committee to order at 5:00 p.m. followed by roll call.

**ROLL CALL**

Present: Aldermen Howie Reynolds, Julie Taylor, Scott McClory

Also present: City Clerk Nancy Jacobson, Public Works Director Terry Weter, Police Captain Patrick Slattery

**DIGITAL RECORDING EQUIPMENT**

Motion (McClory/Taylor) to recommend to Council to award the bid for digital recording equipment to be implemented for custodial interviews to Camera Corner for \$7,999.96. Motion carried by the majority present.

**CITY HALL: LOWER LEVEL CONFERENCE ROOM REPAIRS**

Motion (Reynolds/McClory) to recommend to Council to hire Nelson Enterprises Building and Remodeling to repair the Lower Level Conference Room wall for \$1,200. Motion carried by the majority present.

**2008 CITY BUDGET**

Motion (Taylor/Reynolds) to direct staff to eliminate the Laserfiche Document Imaging Project in the amount of \$20,000 in combination with the increase in Electric Utility contribution to the General Fund. Motion carried by the majority present.

The City Administrator reported in a memorandum that the Notice of General Transportation Aids indicates a reduction of approximately \$27,000 from current year levels and a \$4,000 reduction in Connecting Highway Aids. The shortfall would require changes in the 2008 Budget.

The Laserfiche project, budgeted at \$25,000, was in the City Clerk's department. City Clerk Jacobson said removing the project would not affect the overall operation of the Clerk's office. The project included scanning in and storing records, old and new. Jacobson said, although the project is a good one and should be done in the future, 2008 may be a difficult time to start such a major project due to the four upcoming elections. Presently, the Clerk has a Limited Time Employee organizing the records and placing them in an electronic filing system. If the LTE is budgeted in 2008 for 500 hours at \$5,000 to continue the present project, the Clerk anticipates the majority of the records would be organized and categorized.

**ADJOURNMENT**

Motion (McClory/Taylor) to adjourn at 5:20 p.m. Motion carried by the majority present.

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Nancy B. Jacobson  
City Clerk