

CITY OF ELKHORN
Finance & Judicial Committee
(Aldermen Howie Reynolds, Chair; Julie Taylor; Scott McClory)

Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

August 11, 2008

Chairman Howie Reynolds called the Finance and Judicial Committee to order at 5:00 p.m. followed by roll call.

ROLL CALL

Present: Aldermen Howie Reynolds, Julie Taylor, Scott McClory

Also present: City Administrator Sam Tapson, City Clerk Nancy Jacobson, Finance Director Mary Hinske, Public Works Director Terry Weter

CONTRACT APPROVAL FOR WATER SYSTEM MAINTENANCE

Motion (Reynolds/Taylor) to recommend to Council approval of a Water System Maintenance contract for two programs – hydrant flow test/flushing at \$24,000 and valve assessment at \$46,800. Motion carried by the majority present.

CHANGE ORDERS

2007 Sidewalk Program

Motion (McClory/Taylor) to recommend to Council approval of the Venske Concrete & Construction change order (increase of \$36,239.10) for the 2007 Sidewalk Replacement Program, which includes a 2008 Budget Adjustment of \$10,984.10, payable to the contractor upon notice. Motion carried by the majority present.

In discussion, Public Works Director Weter said the change order is a directive by the Wisconsin Dept. of Workforce Development concerning prevailing wage.

Market Street Park

Motion (Reynolds/Taylor) recommend to Council to approve a Mann Bros. change order for Market Street Park of a \$2,415 decrease. Motion

Hickory Lane Drainage #1 & #2

Motion (McClory/Taylor) to recommend to Council to approve two Mann Bros. change orders for an increase of \$8,128 for extending the underground drainage system south and a decrease of \$9,948 for the elimination of several culvert replacements. Motion carried by the majority present.

BZA CONTRACT REVIEW

Committee discussed the present building inspection and zoning contract with BZA. Committee asked if there have been improvements in service since the last time the contract was reviewed. City Administrator Tapson said there has been an improved response time by the Building Inspector. He said a credible job is being done on the zoning side. Consensus of the Committee was to go out for inspection services proposals in 90 days.

2009 BUDGET

City Administrator Tapson reviewed the 2009 Budget and the Department Budget requests. On the revenue side, Tapson presented revenue enhancements to consider. They including increases in Building/Planning/Zoning Permits; Parking fines; animal control fees and the allocation of service hours for the School Liaison Officer Program. He stated that the Vehicle Replacement fund has been eliminated reducing the operating expenses by \$280,000.

The proposed budget shows a household impact of about \$99 for a home with an assessed value of \$184,434. In addition to the budget, Tapson presented an update of the Capital Improvement Program Project Inventory 2009-2013. He asked Committee to review the CIP and each project's impact.

ADJOURNMENT

Motion (McClory/Taylor) to adjourn at 6:05 p.m. Motion carried by the majority present.

Nancy B. Jacobson
City Clerk