

CITY OF ELKHORN
Finance & Judicial Committee
(Aldermen Howie Reynolds, Chair; Julie Taylor; Scott McClory)

Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

March 9, 2009

Chairman Howie Reynolds called the Finance and Judicial Committee to order at 5:01 p.m. followed by roll call.

ROLL CALL

Present: Aldermen Howie Reynolds, Scott McClory, Julie Taylor

Also present: City Administrator Sam Tapson, Finance Director Mary Hinske, Director of Public Works Terry Weter, Park and Recreation Director Jeff Simons, Police Chief Joel Christensen, City Clerk Darlene Igl

POLICE DEPARTMENT SURPLUS PROPERTY

Chief Christensen stated that the Department had replaced a 1995 Ford Crown Victoria. His recommendation was that the vehicle be classified as surplus and be sold at auction. Motion (Reynolds/Taylor) to recommend to Council that the 1995 Ford Crown Victoria be classified as surplus and to authorize utilizing the services of Auction Associates. Motion carried. A resolution to reclassify the property will be submitted to the Common Council.

POLICE DEPARTMENT COMPUTER PURCHASE

Chief Christensen stated that the department had received three quotes for the purchase of nine desktop computers and that the low bidder was bit360. Motion (McClory/Taylor) to recommend to Council the purchase of nine desktop computers from bit360 at a cost of \$8,489.97. Motion carried.

COMPREHENSIVE OUTDOOR RECREATION PLAN

Park and Recreation Director Simons stated that the current plan is scheduled to expire by the end of 2009. Motion (Reynolds/McClory) to recommend to Council the approval of the scope of services from Bonestroo to update the CORP for \$7,000. Motion carried.

SCADA/SECURITY FOR WATER FACILITIES

Public Works Director Weter stated that bids had been received for SCADA equipment and a security system. Motion (Taylor/Reynolds) to recommend to Council to enter into a contract with Allen Integrated Computer System, Inc. for the SCADA equipment for an amount not to exceed \$188,746 and to enter into a contract for the security system with Toepfer Security Corporation for an amount not to exceed \$156,746. Motion carried.

PC SUPPORT SERVICES

An agreement for pc support services with Walworth County was presented. Under this agreement, the County would provide assistance with desktop hardware and software problems. The agreement would not cover server issues at this time. The County would charge \$80 per hour plus expenses where applicable. Motion (McClory/Taylor) to recommend to Council that they approve the Professional Services Agreement with Walworth County. Motion carried.

LAKELAND WATER TREATMENT FACILITY EXPANSION PAYMENT

Motion (Reynolds/Taylor) to recommend payment of \$921,500 to Gilbank Construction, Inc. as submitted by Baxter & Woodman. Motion carried.

WILLOW RUN WATER SYSTEM CONNECTION PAYMENT

Motion (Reynolds/McClory) to recommend payment of \$24,303.37 to Odling Construction, Inc. as submitted by Baxter & Woodman. Motion carried.

CAPITAL IMPROVEMENT PLAN

Administrator Tapson presented multiple project contracts for review and consideration. The Morrisy Drive extension was discussed and it was asked whether the wetland delineation should be defined in order to determine the number of sellable lots. No specific action was taken. The Committee asked staff to determine which projects should be considered priority.

ADJOURNMENT

Motion (McClory/Taylor) to adjourn at 6:00 p.m. Motion carried.

Darlene R. Igl
City Clerk