

CITY OF ELKHORN
Finance & Judicial Committee
(Aldermen Julie Taylor, Chair; Kim DeHaan, Scott McClory)
Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
June 22, 2009

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

ROLL CALL

Present: Aldermen Julie Taylor, Kim DeHaan, Scott McClory

Also present: City Administrator Sam Tapson, Finance Director Mary Hinske, Alderman Gerald Norton, Fire Chief Rod Smith, Police Chief Joel Christenson, Kylee DeHaan.

BIELINSKI HP COMMERCIAL DEVELOPMENT AGREEMENT

Administrator Tapson stated that the City has been asked by Bielinski to amend the recently approved Development Agreement for the Harvest Point Commercial project on N. Wisconsin. Bielinski had approved the terms which included the requirement that a sidewalk between Market Street and Harvest Way be installed. Bielinski is now asking for an amendment that would allow sidewalk installation to be delayed until occupancy permit issuance. Administrator Tapson stated that he believed they would agree to a future date for the installation. After discussion, motion (Taylor/DeHaan) to recommend an amendment to the Development Agreement to allow for installation of sidewalk prior to occupancy but not later than December 31, 2010. Vote taken – Taylor, yes; DeHaan, yes; McClory, no. Motion carried.

ZIMMERMAN ARCHITECTURAL SERVICES AGREEMENT

Zimmerman Architectural Studio had presented a proposed fee schedule for services related to the relocation of the Police Department. The proposal is in the amount of \$129,000. In addition, Zimmerman is requesting \$9,000 for work performed outside the original project scope. After discussion, Administrator Tapson was asked to verify that the proposal is within the standard percentage of contract cost.

POLICE DEPARTMENT VEHICLE REPLACEMENT

Bids for the replacement of a police squad had been received. Chief Christenson stated that the low bid was submitted by Ewald Automotive Group at a cost of \$22,263.00. Motion (DeHaan/McClory) to recommend to Council approval of the squad purchase from Ewald in the amount of \$22,263.00. Motion carried.

FIRE DEPARTMENT VEHICLE REPLACEMENT

Fire Chief Smith stated that bids had been received for the replacement of an ambulance with two bids being received from Jefferson Fire & Safety. He stated that one bid was for a demo vehicle which would need modifications to meet the City specifications. When adding in the costs to bring the vehicle to specifications, the vehicle was higher in cost than the bid for a new ambulance which was bid at \$146,136.00. Motion (Taylor/McClory) to recommend to Council the approval of the ambulance purchase from Jefferson Fire in the amount of \$146,136.00 and to also recommend a budget adjustment be made for this purchase if necessary. Motion carried.

Motion (Taylor/DeHaan) to recommend that the 2000 International Ambulance be classified as "Surplus Property" and to recommend disposal through the services of Auction Associates. Motion carried.

ADJOURNMENT

Motion (McClory/DeHaan) to adjourn at 6:07 p.m. Motion carried.

Darlene Igl, City Clerk