

**CITY OF ELKHORN**  
**Finance & Judicial Committee**  
**(Aldermen Julie Taylor, Chair; Kim DeHaan, Scott McClory)**  
**Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**  
**September 14, 2009**

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

**ROLL CALL**

Present: Aldermen Julie Taylor, Kim DeHaan, Scott McClory

Also present: City Administrator Sam Tapson, Park & Rec Director Jeff Simons, Fire Chief Rod Smith, DPW Director Terry Weter, City Clerk Darlene Igl.

**WATER/ELECTRIC UTILITY RATE CASE FILINGS**

Administrator Tapson informed the Committee that it will be necessary to implement a rate adjustment for water and electric in 2010. Proposals from the City's auditor had been submitted to prepare the rate case at a cost of \$5,000 for water and \$8,000 for electric. After discussion, motion (McClory/Taylor) to recommend to Council that PSC Rate Case filings for both the Water and Electric Utilities be authorized, which are to be prepared and submitted on the City's behalf by Schenk at a cost of \$13,000 and to amend the respective utility budget to accommodate the rate filing in 2009. Motion carried.

**PUBLIC WORKS EQUIPMENT PURCHASE**

DPW Director Weter presented information on the replacement of equipment. He requested that the bidding requirement be waived to allow for the purchase of used equipment. Motion (McClory/Taylor) to recommend to Council that the bidding process be waived and to authorize the purchase of equipment from Yale Equipment & Services, Inc. in the amount of \$99,692.50. Motion carried.

**TREE/STUMP REMOVAL**

Park & Rec Director Simons reported that bids had been received for tree and stump removal as a result of a two part RFP. Section 1 of the RFP addressed those trees and stumps identified as hazardous while Section 2 included removal of other trees not considered priority. The low bid was from Arbor Images in the amount of \$6,030 which was below the budgeted amount of \$10,000. Arbor Images also bid \$4,660 for Section 2. Simons recommended using the additional budgeted funds to remove as many trees in section two without exceeding \$10,000. After discussion, motion (McClory/DeHaan) to recommend to Council the awarding of the bid for tree and stump removal to Arbor Images in the amount of \$10,690 to remove all trees/stumps identified in both sections of the RFP and to make the necessary budget adjustment. Motion carried.

**FIRE DEPARTMENT GENERATOR BID**

Fire Chief Smith reported that the Fire Department had applied for and was awarded a 2008 FEMA Assistance to Firefighters Grant in the amount of \$36,000.00 for the purchase of an Emergency Power Back Up Generator. Specifications had been written and sent out for bids. Four bids were received with the low bid from Cummins NPower, LLC in the amount of \$34,195.00. Chief Smith stated that the generator would provide enough power for the Fire Station as well as City Hall during an outage and that the total cost to the City would be \$4,000.00. Motion (DeHaan/McClory) to recommend to Council that the bid be awarded to Cummins NPower, LLC in the amount of \$34,195.00. Motion carried.

**CIP PROGRAM**

Administrator Tapson presented updated information on the 2010-2014 Capital Improvement Program. He stated that further revisions will be made and presented to the Common Council at the next meeting.

**2010 BUDGET**

Administrator Tapson presented the preliminary 2010 operating budget which reflects a 3.35% tax increase, which is well within the levy limit.

**ADJOURNMENT**

Motion (DeHaan/McClory) to adjourn at 5:54 p.m. Motion carried.

Darlene Igl  
City Clerk