

**CITY OF ELKHORN**  
**Finance & Judicial Committee**  
**Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**  
**January 11, 2010**

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

**ROLL CALL**

Present: Aldermen Julie Taylor, Scott McClory

Also present: City Administrator Sam Tapson, City Clerk Darlene Igl, Finance Director Mary Hinske, Alderman Gerald Norton, Gary Payson, Sr., Police Chief Joel Christensen, John Henderson of MLG, DPW Director Terry Weter.

**PRESENTATION FROM MLG**

John Henderson of MLG provided information on his firm and the services that would be available if he were selected as the broker for the business park properties. He stated that he would be looking for a two year commitment from the City and that he would work strictly on commission with backup fees in place with a minimum per acre fee. He further stated that he would provide assistance with promoting the City and that MLG has a full-time marketing staff.

**WATER RATE STUDY**

Administrator Tapson presented water utility cash flow information (Exhibits A through F) based on the water rate analysis being complete. Possible modifications to debt structure, elimination of scheduled capital projects and varied rates of increase were discussed. The Committee asked that staff work with Ehlers on options including modifications to the debt structure.

**RFP: SELECTION OF PD FURNISHINGS**

Administrator Tapson stated that the contract with Zimmerman for the PD relocation did not include any services for designing office layouts or assistance with the selection of office furnishings. The Committee authorized staff to prepare and circulate proposals for office design services.

**WESTENN MECHANICAL CONTRACTORS CONTRACT RENEWAL**

DPW Director Weter stated that Westenn proposed a contract renewal which maintains the current pricing. Motion (Taylor/McClory) to recommend approval of the Westenn Mechanical Contractors Contract to Council in the amount of \$9,620. Motion carried.

**ADJOURNMENT**

Motion (McClory/Taylor) to adjourn at 6:15 p.m. Motion carried.

Darlene Igl  
City Clerk