

CITY OF ELKHORN
Finance & Judicial Committee
Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
May 24, 2010

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

ROLL CALL

Present: Aldermen Julie Taylor, Kim DeHaan, Scott McClory

Also present: City Administrator Sam Tapson, City Clerk Darlene Igl, Finance Director Mary Hinske, Alderman Gerald Norton, Police Chief Joel Christensen.

PURCHASE CARD PROGRAM RENEWAL

It was stated that the City has been using a purchase card program offered by JP Morgan Chase Bank which allows the City to earn rebates based on expenditures made. After discussion, motion (McClory/DeHaan) to recommend to Council that the purchase card program contract be renewed until 2/28/12. Motion carried.

BUILDING INSPECTION & ZONING ADMINISTRATION CONTRACT

Administrator Tapson stated that Audrey Boss will be terminating her services as Zoning Administrator on or about July 1. The Building Inspector Joe Messler has submitted a contract proposal to replace Superior Construction. Motion (McClory/DeHaan) to recommend to Council that the zoning administration contract be reassigned to Joe Messler (dba. Professional Building Inspections) with a renewal clause included. Motion carried.

POLICE DEPARTMENT BUILDING PROJECT

Change orders number one through four were reviewed. Motion (McClory/Taylor) to recommend approval of the change orders totaling \$19,227.11 to Council. Motion carried.

Chief Christensen stated that a proposal from TDS for the Police Department phone system had been accepted on May 3rd. TDS expressed concerns regarding the contract that the City had submitted and felt that their contract language better fit the equipment and services being deployed. The City Attorney is attempting to work out the contract with TDS, however, as the project is moving along quickly, timing is critical. After discussion, it was recommended that TDS be authorized to move ahead with the installation of the circuit as they are the only provider in the area to provide this service. Further, if an agreement cannot be reached with TDS soon, it was discussed that the City may accept the proposal from the second lowest bidder. Motion (DeHaan/Taylor) to set Friday noon as the deadline for an agreement with TDS and if TDS does not meet the deadline, to pursue a contract with Cremer Technologies setting specific time limits for completion of the project. Motion carried.

CITY/SCHOOL SITE EVALUATION STUDY

Administrator Tapson stated that earlier this year the City and EASD representatives discussed the concept of a joint acquisition/development of the 50+ acre parcel adjacent to the high school. It was agreed that the city's planning consultant be asked to prepare a proposal for performing a feasibility study. The study costs would be equally shared between the City and EASD at \$2,500 each. Motion (Taylor/McClory) to recommend to Council that the City participate in the feasibility study at a cost of \$2,500. Motion carried.

ADJOURNMENT

Motion (McClory/DeHaan) to adjourn at 5:40 p.m. Motion carried.

Darlene Igl

City Clerk