

CITY OF ELKHORN
Finance & Judicial Committee
Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin
December 13, 2010

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

ROLL CALL

Present: Aldermen Julie Taylor, Kim DeHaan

Absent: Alderman Scott McClory

Also present: City Administrator Sam Tapson, Finance Director Mary Hinske, City Clerk Darlene Igl, Deputy Clerk Brenda Neumeister, Police Chief Joel Christensen

POLICE DEPARTMENT JANITORIAL SERVICES CONTRACT

Chief Christensen stated that three provides had responded to a request for proposal for janitorial services for the Police Department. A staff review panel evaluated the proposals. After discussion, motion (DeHaan/Taylor) to recommend to Council that the PD Janitorial Services Contract be awarded to VIP Services with a proposed cost of \$7,434.94. Motion carried.

CHANGE ORDER #2 NORTHWEST STORM SEWER CONSTRUCTION

Motion (DeHaan/Taylor) to recommend to Council the approval of Change Order #2 for the Northwest Storm Sewer Construction for \$62,410.40. Motion carried.

CHANGE ORDER #4 MORRISSY DRIVE/GEORGE MARTIN WAY STREET CONSTRUCTION

Motion (Taylor/DeHaan) to recommend to Council the approval of Change Order #4 for the Morrissy Drive and George Martin Way Street construction in the amount of \$8,924.28. Motion carried.

SPECIAL CHARGES: LEAF COLLECTION

It was stated that 42 households placed leaves curbside for collection after the Fall Leaf Pickup Program was complete. These property owners received notice of violation and were instructed to remove the leaves. The leaves from those 8 properties which did not comply with the removal and 3 additional properties were collected by the DPW. While a \$50 special pickup charge could be assessed for this service, it was agreed by the Committee to waive the fee this year as the notice of violation did not include a warning regarding special charges. It was requested that the notice of violation include a warning that special charges may be incurred for non-compliance.

ADJOURNMENT

Motion (DeHaan/Taylor) to adjourn at 5:20 p.m. Motion carried.

Darlene Igl
City Clerk