

**CITY OF ELKHORN**  
**Finance & Judicial Committee**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**  
**April 11, 2011**

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

**ROLL CALL**

Present: Aldermen Julie Taylor, Kim DeHaan, Scott McClory

Also present: Administrator Sam Tapson, Finance Director Mary Hinske, DPW Director Terry Weter, City Clerk Darlene Igl

**EMAILING OF UTILITY BILLS**

Finance Director Hinske provided additional information on alternatives to provide customers the ability to receive utility bills by email. After additional review of options, motion (DeHaan/McClory) to recommend moving forward with this option with Payment Service Network (PSN). Motion carried.

**REMODEL OF FIRST FLOOR CONFERENCE ROOM**

Administrator Tapson presented information on the planned remodel of the first floor conference room. It was stated that when the carpet was removed a terrazzo floor was revealed which is in relatively good condition. The original plan to update the space was budgeted at approximately \$5,000 which was likely insufficient. After discussion, motion (McClory/DeHaan) to recommend to Council the approval of a budget adjustment in the amount of \$10,000 for the project. Motion carried.

**ADJOURN INTO CLOSED SESSION**

Motion (McClory/Taylor) to adjourn into closed session per State Statutes 19.85(1)(e) by roll call vote "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Roll call vote – Taylor, yes; DeHaan, yes; McClory, yes. Motion carried. Adjourned into Closed Session at 5:35 p.m.

**RECONVENE I N OPEN SESSION**

Motion (McClory/DeHaan) to reconvene in open session. Motion carried.

**ADJOURNMENT**

Motion (McClory/DeHaan) to adjourn at 6:00 p.m. Motion carried.

Darlene Igl  
City Clerk