

**City of Elkhorn**

**Finance & Judicial Committee**

**Lower Level Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

**July 11, 2011**

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman Taylor, followed by roll call.

***ROLL CALL***

Present: Alderman Julie Taylor, Kim DeHaan, Scott McClory

Also present: Administrator Sam Tapson, Finance Director Mary Hinske, Park and Recreation Director Jeff Simons, Fire Chief Rod Smith, and Deputy Clerk Brenda Neumeister

Others present: Jerry Anderson

***FUND BALANCE POLICY: FINANCIAL MANAGEMENT POLICIES & STANDARDS OF PERFORMANCE***

Administrator Tapson referred to the policy and said the revised language is marked in red line. Most of the revisions deal within the Operating Budget and Cash Reserves with corresponding modifications in Appendix 1. This policy supplements and formalizes what we've been doing. Motion (McClory/Taylor) to move this item onto Council. Motion carried.

***CITY VEHICLES: COST OF UTILIZATION***

The Committee reviewed and discussed what the costs would be to reimburse mileage for work purposes versus a provided City vehicle. Alderman Taylor questioned where everyone stood on this subject. Alderman DeHaan does not see the need for the Parks and Recreation Department to have a City provided vehicle. Alderman McClory did not wish to respond at this time until a formal motion was brought to the table. Motion (DeHaan/Taylor) to transfer the Parks and Recreation Department vehicle out of the Parks and Recreation Department into the 'fleet' department and reimburse mileage. Taylor opened for discussion. Parks and Recreation Director Simons explained his use of the City vehicle. McClory voiced his concern regarding litigation the City would incur if an employee used their own vehicle for their job. He would be in favor of the Parks and Recreation Department vehicle being 'in fleet' if the director had "right of first refusal". Administrator Tapson questioned what would be the insurance implications using your own vehicle for work. Motion (DeHaan/Taylor) to withdraw first motion. This issue will be discussed further at the next meeting pending the need for more information.

***ADJOURNMENT***

Motion (McClory/DeHaan) to adjourn the meeting at 5:45 p.m. Motion carried.

Brenda Neumeister  
Deputy Clerk