

CITY OF ELKHORN
Finance & Judicial Committee
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
November 25, 2013

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman McClory, followed by roll call.

ROLL CALL

Present: Aldermen Scott McClory, Jim D'Alessandro, Hoss Rehberg

Also present: Alderman Brian Olson, Administrator Sam Tapson, Finance Director Mary Hinske, City Clerk Darlene Igl, Police Captain Jon Anzalone, Fire Chief Rod Smith, Electric Utility Director John Murphy

WESTENN CONTRACT RENEWAL

Renewal information for the HVAC contract with Westenn Mechanical Contractors, Inc. was reviewed. After discussion, motion (McClory/D'Alessandro) to recommend to Council that the contract with Westenn be renewed for 2014. Rehberg voted no. Motion carried.

SEWER RATE ADJUSTMENT

Administrator Tapson provided information regarding sewer rates. It was stated that WALCOMET rate increase will impact the City by an estimated increase of 5.4%. It was recommended that the 2014 City rates increase 7% for average residential users and 6% for commercial/industrial users. An ordinance to amend Chapter 13 will be prepared for Council consideration.

BUDGET PROCESS REVIEW

The Financial Management Policies and Standards of Performance were provided to the Committee for review. It was requested that this item be placed on the agenda in January allowing Committee members more time for review.

CAPITAL SPENDING REFERENDUM ORDINANCE

A Capital Spending Ordinance and Referendum Policy Ordinance were provided for discussion. After review and consideration, motion (D'Alessandro/McClory) to take no action on either ordinance at this time. Motion carried.

WAGE & SALARY PLAN IMPLEMENTATION

The Committee discussed the revised Wage & Salary Plan. It was discussed whether general pay rate adjustments and/or performance-based adjustments should be provided in 2014. Motion (McClory/D'Alessandro) to recommend a 1.5% across the board increase effective January 1, 2014 with the opportunity to receive up to an additional 1% performance based adjustment on anniversary date. Motion carried. It was discussed that this would apply to all full-time employees with the exception of LAW union members.

SQUAD INTERNET MODEMS

Captain Anzalone stated that the police department has been using wireless connectivity cards in four marked squads for access to the records management software but it has been found that the cards are ineffective. Research indicated that the most reliable connectivity solution for law enforcement agencies was the use of commercial car mounted modems. This would provide a reliable signal throughout the city. The purchase and installation of four wireless modems was requested at a cost of \$4,936. Motion (D'Alessandro/McClory) to recommend to Council the purchase and installation of four wireless modems with a budget adjustment of \$4,936. Motion carried.

ADJOURNMENT

Motion (D'Alessandro/McClory) to adjourn at 6:30 p.m. Motion carried.

Darlene Igl
City Clerk