

CITY OF ELKHORN
Finance & Judicial Committee
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
January 14, 2013

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman McClory, followed by roll call.

ROLL CALL

Present: Aldermen Scott McClory, Jim D'Alessandro, Kim DeHaan (attending via Skype)

Also present: Administrator Sam Tapson, Finance Director Mary Hinske, City Clerk Darlene Igl, Fire Chief Rod Smith

FINANCE: MANAGED PRINT SERVICES

Finance Director Hinske proposed a maintenance agreement with The Office Technology Group. The contract would include toner, preventative maintenance and service calls for all printers located in City Hall. The cost of this contract is expected to be \$386 per month and would be a three year agreement which could be cancelled with one month notice after one year of the contract. After discussion, motion (McClory/D'Alessandro) to recommend to Council the managed print services contract for a period of 3 years with The Office Technology Group. Motion carried.

ELKHORN BUSINESS PARK AMENDMENT

Administrator Tapson presented an amendment to the listing contract with MGL Commercial, LLC for the Elkhorn Business Park. The amendment extends the listing contract through February 289, 2014. Motion (McClory/D'Alessandro) to recommend to Council that the listing contract be amended. Motion carried.

ELKHORN IT AUDIT PROPOSAL

Finance Director Hinske stated that the 2013 budget included \$50,000 for telecommunications system enhancements. A proposal from Heartland Business Systems was received to provide an assessment of the City's current data, voice, security and internet services. It was stated that the Heartland is working with one of their vendors to obtain a grant to pay for up to \$1,000 of this cost. Alderman DeHaan recommended that the City contact Phones Plus as another alternative. Motion (McClory/D'Alessandro) to recommend to Council that the IT Network Audit Proposal from Heartland Business Systems in the amount not to exceed \$2,500 be approved. Motion carried.

ADJOURNMENT

Motion (D'Alessandro/McClory) to adjourn at 5:25 p.m. Motion carried.

Darlene Igl
City Clerk