

CITY OF ELKHORN
Finance and Judicial Committee
May 28, 2013
Minutes

Members Present: Aldermen McClory, D'Allesandro, and Rehberg

Others Present: City Administrator Tapson, Police Chief Christensen, Finance Director Hinske, Fire Chief Smith, and Alderman Olson

Meeting was called to order at 5:02 p.m. by Chairman McClory

1 Kain Energy: Settlement Agreement

Chief Christensen provided an overview of the issue between Kain and the City arising from a claim by Kain that it had not been fully compensated for work performed in connection with the remodel/relocation of the PD office at 100 W. Walworth. City Administrator Tapson distributed an "opinion letter" from City Attorney Phillips, which recommends that the City enter into the agreement subject to a re-write of the language by the City Attorney. After much discussion on the question of whether or not the City should indeed offer any settlement since the City Attorney offered the opinion that Kain had no legal standing with respect to its claim against the City, Ald. McClory moved the question of approval; second by Rehberg. Motion carried 3-0.

2. Microsoft Office License Agreement

Finance Director Hinske explained that the City has an insufficient complement of licenses for the number of workstation on which MS Office currently operates. To upgrade would require the purchase of an additional three licenses for MS Office Professional Plus and eleven MS Office Standard at a cost of \$3,948.73. Motion to authorize the requested purchase and the associated budget adjustment. (D'Allesandro; McClory) Motion carried 3-0.

3. Local Government Property Insurance Fund (LGPIF): Reduced Deductible

Finance Director Hinske explained that the City could reduce its premium expense if it were to opt for a no-aggregated deductible. Presently the policy is subject to a "stop loss" that caps maximum out-pocket expenses at two times the deductible. Claims history suggest that the City's losses have yet to reach the amount of the deductible (\$25,000) so it may be worth the risk to change to the non-aggregating deductible so as to achieve a premium expense reduction of approximately \$5,000. Motion to recommend policy renewal with the non-aggregate deductible (McClory, D'Allesandro). Motion carried 3-0.

Ald. D'Allesandro requested that the coverage be subject to "bid" prior to renewal in 2014. Committee members concurred and directed staff to secure proposals at the appropriate time prior to 2014 renewal date.

4. Holton Community Band: Request for Additional Funding

Committee considered a Letter of Request from the Holton Band for additional funding in the amount of \$1,000. Following limited discussion regarding the need for such funds and whether or not the City should be the source for such funds, McClory suggested that the City grant an additional \$500. Motion to recommend to Council that Holton Band receive additional funding in the amount of \$500. (McClory,D'Allesandro) Motion carried 3-0.

Meeting adjourned at 5:52 P.M.

Respectfully submitted Sam Tapson, City Administrator