

**CITY OF ELKHORN**  
**Finance & Judicial Committee**  
**Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin**  
**May 27, 2014**

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman McClory, followed by roll call.

**ROLL CALL**

Present: Aldermen Scott McClory, Jim D'Alessandro, Hoss Rehberg

Also present: Mayor Brian Olson, Administrator Sam Tapson, DPW Manager Martin Nuss, Fire Chief Rod Smith, Deputy Clerk Cairie Virrueta, Kellen Olshefski

**LGPIF RENEWAL**

Administrator Tapson secured the services of Arthur J. Gallagher (AJG), without cost to the City, to solicit private market placement of the current property insurance provided through the WI Local Government Property Insurance Fund. AJG contacted several insurers without generating interest from any of them. The primary reasons were due to the premium being below the minimum threshold of \$50K and in-place rates appeared to be better than market rates due to unusual losses experienced in the past two years. As a result, the committee chose to stay with the current insurer and renew when the notice is received.

**CONTRACT AWARD: SANITARY SEWER MANHOLE REPLACEMENT**

DPW Manager Nuss presented three proposals to the committee for repair/replacement of 75 manholes. The manholes to be repaired/replaced have holes in the lids, deteriorating seals and cracks in the concrete rings. Work will also bring sunken manholes to road level. Nuss recommended Odling Construction, Inc for the project. Funds are available for this project. Motion (D'Alessandro/Myrin) to recommend approval to award contract to Odling Construction, Inc for sanitary sewer manhole replacement and repairs. Motion carried.

**CONTRACT: WACHTEL TREE SCIENCE**

The city received a proposal from Wachtel Tree Science for a 2 year program for Ash tree chemical treatment through injections to protect against Emerald Ash Borer (EAB) in 75 trees. The City has already cut down approximately 75 Ash trees and in an effort to save the remaining trees, treatment would be needed. Money was set aside for this project. Wachtel Tree Service provides specialized service in protection against EAB. Motion (Myrin/D'Alessandro) to recommend approval of the proposal from with Wachtel Tree Science for the chemical treatment of Ash trees to protect against EAB. Motion carried.

**2015 BUDGET PROCESS: PRE-BUDGET WORK SESSIONS**

Administrator Tapson has received budget numbers from department heads and wanted to know how the committee would like to set up 2015 pre-budget work sessions. The committee decided to send the department head reports to council members prior to the meeting for review and have one meeting to review them all. After discussion, it was decided to schedule a Committee of the Whole meeting on Monday, June 9<sup>th</sup> at 5:00 p.m. to review the reports. Deputy Clerk Virrueta was instructed to send an email to the council members informing them of the meeting.

**ADJOURNMENT**

Motion (McClory/D'Alessandro) to adjourn at 5:31 p.m. Motion carried.

Cairie Virrueta  
Deputy Clerk