

CITY OF ELKHORN
Finance & Judicial Committee Minutes
Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin

August 11, 2014

Legislative and Regulatory Committee was called to order at 5:00 p.m. by Alderman McClory followed by Roll Call.

ROLL CALL

Present: Aldermen Scott McClory, James D'Alessandro, Tom Myrin

Also present: Alderman Hoss Rehberg, City Administrator Sam Tapson, Finance Director James Heilman, Police Chief Joel Christensen, City Clerk Cairie Virrueta, Rec Director Wendy Ard, Fire Chief Rod Smith, DPW Manager Martin Nuss, Library Director Lisa Selje, Elkhorn Newspaper Correspondent Kellen Olshefski

HARRIS PARK JV FIELD IMPROVEMENTS

City Administrator Sam Tapson explained that the Elkhorn Area School District has expressed a willingness to enter into an intergovernmental agreement to reimburse the City for costs to improve the Harris Park (Colt Field) JV Field on a 10-year repayment schedule. Details would be worked out in an intergovernmental agreement. The improvements costs are from \$60,000 to \$90,000 depending on improvements made. The City owns and uses the field frequently. Rec Director Wendy Ard pointed out that the field is in very poor condition. **Motion (McClory/Myrin) for staff to move forward with discussions on Reimbursement Agreement with Elkhorn Area School District for Harris Park JV Field improvements. Motion carried.**

ELKHORN EDC: REVIEW ORGANIZATION STRUCTURE OF PROPOSED EDC; CONSIDERATION OF RETAIL GAP ANALYSIS PROJECT

Alderman Tom Myrin provided information on the EDC to the committee. He explained that the EDC wants to be a separate entity, but would write the City into its bylaws as the City funds its projects. A board will be created for decision making. They would seek support from the city for projects, similar to the library. Administrator Tapson said it would become a 501(3)c organization and the Common Council would not have authority over it, but could appoint an ex officio non-voting person to sit on the board. The Retail Gap Analysis Project was presented by a Canadian company. It would analyze the City and surrounding area and look at where and how people are projected to spend their money and potential retailers based on those results and would assist the City contacting those retailers. The cost of the project would be approximately \$25,000. Alderman D'Alessandro asked for more information on the project and the 'shelf-life' of the project results. He would also like more information on how it could relate to tourism in Elkhorn. Information provided to the committee was for informational purposes.

2015 BUDGET PRELIMINARY REVIEW

Administrator Tapson presented preliminary budget information to the committee. He asked that the committee focus discussion on policy matters and factors that influence budgeting rather than on the numbers at this stage of the budget process. Discussion on budget items presented entailed. Sunset Pool was expected to see a \$35,000 deficit with 33% increase in operating costs and 25% increase in staffing costs. Fees to use the pool have not been determined. Utilities considered a Simplified Rate which allows a 3-4% yearly increase to stay up with inflation. Currently utilities have a large increase every few years. It requires a request to PSC to do this. **Motion (McClory/D'Alessandro) to recommended Simplified Rate Adjustment for utilities for 2014. Motion carried.** An increase in sewer rates to cover City costs was discussed; currently the City charges users the same rate WALCOMET charges the City. Cracks in a pipe at Nettesheim were discovered and 50% was I&I; it is believed to have been going on for 3-4 years; costs may be recovered for this. City employee health insurance options were looked at and it was decided to send this to the Human Resources Committee for further examination.

ADJOURNMENT

Motion (D'Alessandro/McClory) to adjourn at 6:00 p.m. Motion carried.