

CITY OF ELKHORN
Finance & Judicial Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

February 9, 2015

The Finance and Judicial Committee was called to order at 5:00 p.m. by Alderman McClory, followed by roll call.

ROLL CALL

Present: Aldermen Scott McClory, Jim D'Alessandro, Tom Myrin

Also present: Mayor Brian Olson, Alderman Hoss Rehberg, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Fire Chief Rod Smith, Police Captain Jon Anzalone, Chris Clapper

REVIEW AND DISCUSSION OF FMP MANUAL

Alderman Rehberg and Alderman D'Alessandro provided recommendations on changes to the Financial Management Policies and Standards of Performance (FMP) Manual. Administrator Tapson and Finance Director Heilman discussed each change with those in attendance and will take the suggested changes and update the manual. Alderman D'Alessandro said that the FMP Manual is a guideline and although he recommended changing 'will' to 'shall' in some locations; he was not too concerned with it. Administrator Tapson wants to keep the manual a standard of performance that can be worked with. Finance Director Heilman said to keep in mind that future councils and employees can interpret language differently. Alderman McClory that the changes be made in red or an identifiable form and bring it back to the committee for review.

ADJOURNMENT

Motion (Myrin/D'Alessandro) to adjourn at 6:00 p.m. Motion carried.

Cairie L. Virrueta
City Clerk