

CITY OF ELKHORN
Finance & Judicial Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

August 10, 2015

The Finance and Judicial Committee was called to order at 5:30 p.m. by Alderman McClory, followed by roll call.

ROLL CALL

Present: Aldermen Scott McClory, Michael Kluck, Tom Myrin

Also present: Mayor Brian Olson, Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, Fire Chief Rod Smith, Police Chief Joel Christensen, Library Director Lisa Selje, Kellen Olshefski

POLICE DEPARTMENT SERVICE PURCHASE DUE TO SYSTEM MALFUNCTION: BUDGET ADJUSTMENT

Police Chief Christensen said the video server stopped functioning and is unable to be repaired as the problem is with the mother board. The system needs to be replaced. The P.D. currently has a service contract through 2018 with Kain and the quote is from them, this is also a proprietary service. City Administrator Tapson recommended the budget adjustment come from the contingent reserve account.

Motion (Myrin/Kluck) to recommend approval of the budget adjustment to the contingent reserve account for the police department purchase from Kain Energy Corp. for \$10,650. Voice vote; all approved; motion passed.

AUDIT SERVICES CONTRACT RENEWAL PROPOSAL FROM SCHENCK CPAs

Finance Director Heilman said the contract with Schenck CPAs is up for renewal and he is recommending renewing as he is very impressed with them. The renewal is for three years and the increase over that time is less than \$1,000. Administrator Tapson said some reports came back slower than liked, and the city may have been partially at fault, but Finance Director Heilman is working with them on changing that. He noted they are easy to work with and are familiar with the city. Finance Director Heilman said they went above and beyond in producing reports he needed. **Motion (Kluck/Myrin) to recommend approval of a three year contract with Schenck CPAs. Voice vote; all approved; motion carried.**

2016 PRELIMINARY BUDGET REVIEW

Administrator Tapson provided the 2016 preliminary budget as well as a multi-year budget forecast. He said the committee needed to look at the multi-year budget seriously in reference to funding necessary staff changes in the future; it is a planning decision. Fire staffing could be funded for the first year, maybe the second year, but would need a referendum for funding beyond that. In his opinion 2016 is not a year to start the fire department staffing change and it isn't included in the budget. At the fire department meeting with the towns they understand the needed changes; Lafayette wasn't in attendance. The pool numbers were discussed and operational costs are much more than anticipated. Administrator Tapson said there have not been a lot of changes for this budget. In the future the vehicle replacement funding may need to rely on borrowing or other funding options. It is expected that the levy increase will have an impact on a "median" value residential property of an additional \$23.00.

ADJOURNMENT

Motion (McClory/Myrin) to adjourn at 6:09 p.m. Motion carried.

Cairie L. Virrueta
City Clerk