

**CITY OF ELKHORN**  
**Finance & Judicial Committee Minutes**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

October 26, 2015

The Finance and Judicial Committee was called to order at 5:30 p.m. by Alderman McClory, followed by roll call.

**ROLL CALL**

Present: Aldermen Scott McClory, Michael Kluck. Absent: Tom Myrin

Also present: Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, Fire Chief Rod Smith, Police Chief Joel Christensen, Utility Director John Murphy, DPW Manager Martin Nuss, Recreation Director Wendy Meyer, Kellen Olshefski

**Water Treatment Plant Financing and Authorization to Bid**

Finance Director Heilman said two options were available for the Water Treatment Plant financing and the bidding would include both options. He is looking for authorization to move forward with the bid.

**Motion (Kluck/McClory) to recommend approval of bidding for the Water Treatment Plant which includes both financing options. Voice vote; motion carried.**

**Upgrade of City Computer Server**

Alderman McClory said the City has been having internet and computer issues and the upgrade can start as early as November 9 and will be done by the end of the year. If City Hall moves, it can be put into the new location. **Motion (Kluck/McClory) to recommend approval of Heartland Business Systems Quote to upgrade the City computer server for \$41,193.42. Voice vote; motion carried.**

**Alderman Tom Myrin arrived at 5:34 p.m.**

**Westenn Proposal for City HVAC Services**

DPW Manager Nuss said Westenn was the only proposal received for the HVAC RFP. Their proposal is for the same price as their current contract. **Motion (Kluck/Myrin) to recommend approval of the Westenn HVAC proposal. Voice vote; motion carried.**

**Response from Bartolotta Fireworks Regarding 2015/2016 Displays**

Bartolotta sent a letter apologizing for the poor display in 2015 and offered a discount of \$2,000 plus an extra \$1,000 in free fireworks for the 2016 display. Their letter said the supervisor in charge of the City's fireworks had been let go. Alderman Kluck would have preferred they gave the City a \$2,000 refund for the 2015 display. **Motion (Kluck/Myrin) to have the City Administrator draft a counter proposal to Bartolotta asking for a \$2,000 refund for the 2015 display. Voice vote; motion carried.** Alderman McClory was disappointed that a representative from Bartolotta didn't come to speak to the committee; Administrator Tapson said they were not asked. Alderman Myrin said it was about service not price and agreed with Alderman McClory.

**2016 Paratech Ambulance Service Contract Renewal**

Fire Chief Smith said all municipalities agreed with the contract renewal. The municipal contribution is a percentage based on a five year rolling average. The City's percentage is 63% for a total of \$127,486.80. **Motion (Myrin/Kluck) to recommend approval for the 2016 Paratech Ambulance Service Contract Renewal for \$202,360. Voice vote; motion carried.**

**2016 Budget Discussion**

Alderman Myrin asked if the 2016 Budget expanded the Zoning Administrator's hours. Administrator Tapson said this service is paid through permit fees. The Zoning Administrator deals with zoning matters

only, properties in disrepair are dealt with by the Police Department. Administrator Tapson said there will changes to the budget after the City receives the ERP information around October 31. Other changes need to be made and all adjustments will be made in the final document. The committee decided to put another budget discussion on the council meeting agenda for November 2.

**ADJOURNMENT**

Motion (Kluck/Myrin) to adjourn at 6:00 p.m. Motion carried.

Cairie L. Virrueta  
City Clerk