

CITY OF ELKHORN
Finance & Judicial Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

January 11, 2016

The Finance and Judicial Committee was called to order at 5:30 p.m. by Alderman McClory, followed by roll call.

Roll Call

Present: Aldermen Scott McClory, Michael Kluck, Tom Myrin

Also present: Mayor Brian Olson, Alderman Hoss Rehberg, Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, Fire Chief Rod Smith, Utility Director John Murphy, Chris Clapper, Derek D'Auria, Kellen Olshefski

GIS Mapping Proposal for 2016

Alderman McClory said UW-W has done this work for the City with great success in the past. Administrator Tapson said he spoke with Eric at UW-W and a student is available to do the work for 10-12 weeks; the City needs to sign a standard contract for the work. It is a budgeted item and the City may qualify for a partial planning grant for it. **Motion (Kluck/Myrin) to recommend approval of the GIS Mapping Proposal with UW-Whitewater for 2016. Voice vote; motion carried.**

Fireworks Contract for 2016 Display

Alderman McClory said Bartolotta didn't respond to the City's request for what the 2016 display will include, demonstrating they are not interested in securing the City's business. Administrator Tapson said J&M Display revised their contract to allow for a one year agreement. **Motion (Kluck/Myrin) to recommend approval of the contract with J&M Display for one year. Voice vote; motion carried.**

Approval to Sell Fire Department Surplus Vehicles

The Fire Department has two surplus vehicles to sell that are no longer working; a 1981 Mack Engine and a 1994 Ford Explorer. Alderman Kluck asked where the funds go from surplus sales; Administrator Tapson said either the general fund or vehicle replacement fund. **Motion (Myrin/Kluck) to recommend approval of the sale of surplus Fire Department vehicles.** A resolution is required to sell the vehicles and will be sent to the council. **Voice vote; motion carried.**

Discussion: Economic Development Incentives

Administrator Tapson said at the last Closed Session meeting Alderman Myrin raised the question if the City has economic development incentives, so he worked with Finance Director Heilman to develop preliminary guidelines for the committee to review and discuss. Mayor Olson said he is OK with creating guidelines, not policy, but that it should come from the EEDA, not the City. Administrator Tapson said it concerns public dollars so the City should set the guidelines. Alderman Rehberg agreed but felt it should come from the EEDA first as businesses go to them first, or it may deter business. Finance Director said there aren't restrictions in it, and it takes into consideration that each business may be different. Utility Director Murphy said it was important for the EEDA to have guidelines from the Council so they are both on the same page. Alderman McClory said two documents can be created that are companions to the other and he wants to see it be philosophy based. The committee wants documents created to be competitive with neighbors without compromising the information regarding the incentives. Alderman McClory doesn't want fixed benchmarks in it and suggested that the incentives portion be discussed in closed session so as not to "give away the farm". Administrator Tapson said it would be a tiered system that is flexible. Alderman McClory recommended a subcommittee to work on the document from the EEDA and City. Administrator Tapson has a document that he did additional changes to and will forward it to them. The EEDA meets this week and will discuss it and contact Administrator Tapson afterwards to set up a meeting. Alderman McClory would like to see something ready to go at the first meeting in February.

Adjournment

Motion (Kluck/Myrin) to adjourn at 6:15 p.m. Motion carried.

Cairie L. Virrueta
City Clerk