

**CITY OF ELKHORN**  
**Finance & Judicial Committee Minutes**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

August 8, 2016

The Finance and Judicial Committee was called to order at 5:30 p.m. by Alderman McClory, followed by roll call.

**Roll Call**

Present: Aldermen Scott McClory, Tom Myrin (Absent: Hoss Rehberg)

Also present: City Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, Fire Chief Rod Smith, Police Chief Joel Christensen, DPW Manager Neal Kolb, Kellen Olshefski

**City Hall Elevator Repairs**

The committee agreed to move this item forward on the agenda. DPW Manager Kolb said the City Hall elevator has not been working due to a bad sensor. The sensor stops the door from closing. Each side of the elevator has a sensor and both are 30 years old. He received a quote to replace the faulty sensor and also to replace the second one. Administrator Tapson said this is an emergency situation and it needs to be fixed as soon as possible to comply with ADA. **Motion (Myrin/McClory) to have Otis fix both elevator sensors for \$5,526. Voice vote; all approved; motion carried.** Administrator Tapson suggested the elevator be fixed right away. Alderman McClory said in light of ADA compliance that the DPW Manager have the elevator fixed right away.

**Review of Preliminary 2017 Budget**

Administrator Tapson reminded the committee that budget numbers are subject to change yet. A 2.5% factor was used for payroll and the City came up short on qualifying for the Expenditure Restrain Program due to a state law interpretation. It will be restored in 2018. He said the biggest factor influencing the 2017 Budget is the addition of two DPW employees. The library levy isn't changing. Discussion about borrowing in 2017 showed that the City is in line with its policy not to exceed 60% of borrowing capacity and has managed its debt very well. The Risk Management Fund is in good shape. The Vehicle Replacement Fund continues to be a problem area due to the limits on levies. EMS remains fairly flat and the City is looking to see if it is charging correctly. The budget was able to meet department requests for capital projects. Administrator Tapson said if there is any background for the numbers the committee would like to see, it can be generated. Alderman McClory didn't need any numbers and liked that the shortage for DPW was addressed. Alderman Myrin would like background numbers for the Recreation budget. Alderman Bensaid said she would like to see a plan to address issues with the Fire Department as a priority. Administrator Tapson said a plan is being worked on, a three tiered approach, and it will be considered soon. The TIF closing provides options in 2018 and referendums can only be done in even years at General Elections. Additional discussion on Fire and EMS options ensued.

**Adjournment**

Motion (Myrin/McClory ) to adjourn at 6:20 p.m. Motion carried.

Cairie L. Virrueta  
City Clerk