

**CITY OF ELKHORN**  
**Finance & Judicial/Committee of the Whole Minutes**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

November 14, 2016

The Finance and Judicial Committee was called to order at 5:30 p.m. by Alderman McClory, followed by roll call.

**Roll Call**

Present: Aldermen Scott McClory, Hoss Rehberg, Tom Myrin

Also present: Mayor Howie Reynolds, Aldermen Cathy Bensaid and Bruce Lechner, City Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, Fire Chief Rod Smith, Police Chief Joel Christensen, Library Director Lisa Selje, Utility Director John Murphy, Rec Director Wendy Meyer, DPW Manager Neal Kolb, City Engineer Jason Feucht, Kellen Olshefski

**Public Hearing Regarding Proposed 2017 Municipal Budget**

Mayor Reynolds opened the Public Hearing at 6:00 p.m. and asked for comments or questions twice. There were none. **Motion (McClory/Lechner) to close the public hearing at 6:01 p.m. Voice vote, all approved, motion carried.**

**Budget Work Session: Review and discussion of proposed 2017 Budget**

Administrator Tapson said money was shifted to implement the Fire/EMS Staffing Phase 1. Based on recent calls information, the City's share is 41%. The revenue side was changed to reflect that. EMS fund reserves were used to fill the gap, per the City Administrator's memo to the Council. The Police Department proposed not filling the vacant dispatch position and transferred those numbers to the reserve officer account. The projected tax levy rate will be down. The City Administrator handed sheets to the Council based on real numbers; there is a modest increase that is less than 1% overall. Alderman Rehberg didn't agree with having the website upgrade in the budget. He has also seen a lot of displeasure with leaf pickup and he questioned if Advanced Disposal was working well for the City. He was getting many calls and complaints. He suggested DPW look at renting or demoing a leaf pickup machine. Administrator Tapson said they have had some problems, but they have completed their job as outlined in the contract, however the topic can be revisited. DPW Manager Neal will look into different equipment the City can consider using either this fall or if not available to try with the spring cleanup. Administrator Tapson asked to address the upgrade of the City's website. Alderman Rehberg said he preferred to do it when the City moves to the new City Hall. Alderman Bensaid asked if that would be next year; no and it was unsure if it would happen. City Clerk Virrueta said she asked for the upgrade as the current software is no longer supported and the current site has run out of space to add more to it without deleting something else. Alderman Rehberg said to leave it in the budget.

**Police Patrol Vehicle Bid: Bid Review and Possible Recommendation to Purchase Vehicle**

Police Chief Christensen said he was authorized to purchase a vehicle, however Chevy no longer makes an Impala for police use. The next most cost effective vehicle is a Ford Taurus. The Chief solicited five companies for bids and three responded; two met specs. He recommended Elkhorn Motors for \$24,550, the lowest responsible bidder. **Following discussion, motion (Rehberg/McClory) to recommend approval of the purchase of a Ford Taurus from Elkhorn Motors for \$24,550 for the Police Chief's vehicle.** Alderman Rehberg asked if the original \$28,000 approved would be enough with the upgrades; the Police Chief said it will come in higher with the upgrades. **Voice vote, all approved, motion carried.**

**MML Parking Lot Project: Discussion Regarding Adjusted Billing for Engineering Services Provided by Kapur**

Administrator Tapson said Kapur completed a greater scope of work than what was asked for. City Engineer Feucht looked it over and agreed and said the City was overcharged \$5,036. Alderman Rehberg

thanked Engineer Feucht for doing this and for answering the administrator and his questions on it. As the bill has been paid, Kapur will reimburse the City. **Motion (Rehberg/Myrin) to accept the overage payment from Kapur. Voice vote, all approved, motion carried.**

**Adjournment**

Motion (Rehberg/Myrin) to adjourn at 6:41 p.m. Motion carried.

Cairie L. Virrueta  
City Clerk