

CITY OF ELKHORN
Human Resources
Lower Level Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
July 18, 2011

Chairman Kim DeHaan called the Human Resources Committee meeting to order at 4:45 p.m. followed by Roll Call.

ROLL CALL

Present: Aldermen Kim DeHaan, Ronald Dunwiddie, Gary Payson, Sr.

Also present: Alderman Scott McClory, City Administrator Sam Tapson, City Clerk Darlene Igl, Police Chief Joel Christensen

CSO VACANCY: REQUEST TO HIRE

Chief Christensen stated that CSO Kim Jackson had submitted a letter of resignation. The department requested authorization to staff the part-time position and to create an eligibility list to staff future vacancies. Motion (Dunwiddie/Payson) to recommend to Council that the Police Department be authorized to staff the CSO position and to create an eligibility list. Motion carried.

ACT 10 IMPLEMENTATION

Administrator Tapson stated that one requirements of Act 10 is that local governments implement either a Civil Service System or a Grievance Procedure by October 1, 2011. The current Personnel Policy includes a grievance procedure that meets the general standards required. Two areas that need modification relate to workplace safety and the appointment of an impartial hearing officer. Administrator Tapson stated that he will draft a text amendment introducing workplace safety as a matter subject to the grievance procedures.

Options for the appointment of an impartial hearing officer were discussed including utilizing the services of Walworth County Human Resource Director. It was discussed that the Walworth County Human Resource Association may be also be an option. Administrator Tapson will contact the Association to discuss the possibility.

Also discussed was the upcoming transition away from a collective bargaining environment. Administrator Tapson suggested that a management transition team be established and begin discussions with union representatives to ease the transition.

ADJOURN

Motion (Payson/Dunwiddie) to adjourn at 5:48 p.m.

Darlene R. Igl
City Clerk