

**CITY OF ELKHORN**  
**Human Resources**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**  
**July 5, 2012**

Chairman Kim DeHaan called the Human Resources Committee meeting to order at 4:30 p.m. followed by Roll Call.

**ROLL CALL**

Present: Aldermen Kim DeHaan, Gary Payson, Sr., Brian Olson

Also present: City Administrator Sam Tapson, City Clerk Darlene Igl, Finance Director Mary Hinske, Police Chief Joel Christensen, Electric Utility Operations Manager Tim Leach

**ADJOURN TO CLOSED SESSION**

Motion (Olson/Payson) to closed session by Roll Call vote per SS 19.85(1)(e) for "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Roll call vote: DeHaan, yes; Payson, yes; Olson, yes. Adjourn into closed session at 4:02 p.m.

**RECONVENE IN OPEN SESSION**

Motion (Payson/Olson) to reconvene in open session at 4:40 p.m.

**DISCUSSION: ACT 10/32 IMPLEMENTATION**

Administrator Tapson clarified the following with the Committee which had been discussed at the previous meeting: 1) compensatory time will be completely eliminated, 2) overtime will be FLSA only and 3) on-call pay will continue as is for now but the number of hours may be reduced.

The compensation schedule was discussed and it was agreed that the City should move toward an integrated schedule making adjustments as deemed necessary.

Administrator Tapson will revise the Personnel Manual and submit for review.

**ELECTRIC UTILITY DIRECTOR RECRUITMENT**

It was stated that there were thirteen applicants for the position. Staff review is underway and interviews will be scheduled. The makeup of the interview panel was discussed. Committee members were asked to submit interview questions to Administrator Tapson by August 1<sup>st</sup>.

**ADJOURN**

Motion (Payson/Olson) to adjourn at 5:00 p.m.

Darlene Igl  
City Clerk