

CITY OF ELKHORN
Human Resources
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin
August 6, 2012

Chairman Kim DeHaan called the Human Resources Committee meeting to order at 5:00 p.m. followed by Roll Call.

ROLL CALL

Present: Aldermen Kim DeHaan, Gary Payson, Sr., Brian Olson

Also present: Alderman Jim D'Alessandro, City Administrator Sam Tapson, City Clerk Darlene Igl, Finance Director Mary Hinske, Police Lieutenant Jon Anzalone, Electric Utility Operations Manager Tim Leach, Ken Truckey

ACT 10/32 IMPLEMENTATION

Personnel Manual Final Revision

Committee members stated that they had reviewed the final revision. There were no questions.

Compensation Schedule

Administrator Tapson stated that he was seeking direction from the Committee on creation of a merged compensation schedule. He stated that base wage increases would be set by the CPI and that a performance model could also be implemented. It was stated that part-time, limited term and seasonal employees wage schedule is set by resolution. Wages for regular part-time employees such as the Deputy Clerk are not included in the resolution.

The Committee discussed a desire to have more regular involvement with Department Heads including setting of goals and measuring performance. It was stated that the budget document is utilized to set standards for departments.

ADJOURN

Motion (Payson/Olson) to adjourn at 5:50 p.m.

Darlene Igl
City Clerk