

CITY OF ELKHORN
Human Resources Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

December 8, 2014

Human Resource Committee was called to order at 5:00 p.m. by Alderman D'Alessandro followed by Roll Call.

ROLL CALL

Present: Aldermen James D'Alessandro, Gary Payson Sr., Tom Myrin

Also present: Mayor Brian Olson, Alderman Scott McClory, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Police Chief Joel Christensen, Fire Chief Rod Smith

Resolution No. 14-13 A Resolution Establishing Wages and Salaries for Part-time, Limited Term and Seasonal Employees, and Providing Uniform Allowance for Certain General Full-time Employees

Administrator Tapson said this resolution is done annually. No changes have been made to it except for the DPW part-time position going from \$8.50 to \$9.50 an hour as previously approved by the committee. He said this would go on the Common Council agenda. The committee agreed for it to go onto the agenda.

Resolution No. 14-14 Regarding Maximum Annual Performance Eligibility for Employees

Administrator Tapson said that when this resolution was previously adopted it spoke to 2014 only. He asked what the maximum percentage should be for the annual performance eligibility in the resolution. Alderman Payson felt that 2% is what the budget had and to be consistent, it should be that. The committee discussed the review process. All agreed to use 2% as the maximum for annual performance eligibility for employees.

Motion (D'Alessandro/Myrin) to adjourn to Closed Session per State Statute 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" at 5:20 p.m.

- City Administrator Annual Review

Reconvened in Open Session at 5:56 p.m.

ADJOURNMENT

Motion (Payson/D'Alessandro) to adjourn at 5:56 p.m.

Cairie L. Virrueta
City Clerk