

**CITY OF ELKHORN**  
**Municipal Services and Utilities Committee**  
**Lower Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

**April 9, 2007**

Chairman Charles Van Dyke called the Municipal Services and Utilities Committee meeting at 7:00 p.m. followed by Roll Call.

**ROLL CALL**

Present: Aldermen Charles Van Dyke, Gary Payson

Absent: Howie Reynolds

Also present: City Administrator Sam Tapson, Alderman Scott McClory, City Clerk Nancy Jacobson, Public Works Director Terry Weter

Others present: Gary Immega

**RANDALL PLACE RECONSTRUCTION**

In the absence of the City Engineer, Public Works Director Weter said an informational meeting is scheduled for April 18, 6:30 p.m. at City Hall to present the project to Randall Street property owners. Committee discussed the option of concrete. Committee consensus was to include in the contract concrete as an option.

**TUCK POINTING WATER PLANT**

Motion (Payson/Van Dyke) to recommend to Council to make a Budget Adjustment of \$5,575 to allow for tuck pointing and repairs to glass block window on the east side of the building to the Centralia Street water plant. Motion carried by the majority present.

**SIDEWALK POLICY**

City Administrator Tapson reported that the inventory of existing sidewalk conditions through the City has been completed by the Public Works Director. Before continuing with a Sidewalk Policy/Program, Tapson asked if the Committee wanted to proceed. Committee discussed the cost/financing of a sidewalk program and the public acceptance to an aggressive repair/construction program. The inventory provided an approximate cost of \$298,000 for sidewalk repairs; \$6,750,000 for installation of sidewalks in area not currently served. Developers are required to put in sidewalks. Where sidewalks don't exist, installation would occur during street projects and where pedestrian traffic is a priority.

Committee discussed whether to pass the cost on to the property owner when installation is required outside of new development. Presently, the City has a repair and replacement program that requires the property owner to pay 50%. Committee was okay with that program and agree that it should continue. Committee considered taking a minimum of 5 years to complete the repairs and installation. Tapson said money could be borrowed in 2008-2009 for the complete replacement of sections identified by 2006 inspections as important.

Alderman McClory suggested that the phases of the program should be according to use. Routes to schools, shopping areas and recreations areas should require sidewalks. It was noted that the Dr. Ho apartments have no external walkways. Older rural subdivisions may not be on the high priority list.

Committee agreed that the City should budget in 2008 for the money needed, approximately \$300,000, to replace the identified sections over two years and at the same time add and repair sidewalks during major street projects.

Motion (Payson/Van Dyke) to direct staff to proceed with the development of a Sidewalk Policy/Program and provide the detail of specific areas needing repair, replacement and/or installation of sidewalks. Motion carried by the majority present.

**ADJOURNMENT**

Motion (Van Dyke/Payson) to adjourn at 7:40 p.m. Motion carried by the majority present.

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Nancy B. Jacobson  
City Clerk