

CITY OF ELKHORN
Municipal Services and Utilities Committee
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

March 14, 2011

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Dunwiddie, followed by roll call.

ROLL CALL

Present: Aldermen Dunwiddie, DeHaan and Messerschmidt

Also present: City Administrator Sam Tapson, Alderman Scott McClory, Park & Rec Director Jeff Simons, City Engineer Gary Welsh, Electric Utility Director Art Schmitz, City Clerk Darlene Igl, Karla Eggink – WalCoMet.

SUNSET PARK MUNICIPAL POOL

It was discussed that pool maintenance for 2011 had been included in the budget. However, closure of the pool may be required if major issues arise during the season. The Council had reached consensus to open the pool based on the current condition and the City Attorney's opinion letter. As discussed by Council, repairs over a \$5,000 threshold would require Council consideration.

ELECTRIC UTILITY METER TESTING

A proposal regarding electric utility meter testing was presented by Electric Director Schmitz. He stated that the Wisconsin Public Services Commission (PSC) requires that electric meters be tested. Three operational considerations were considered: 1) outsourcing the testing of all meters; 2) implementing an in-house meter testing program; or 3) implementing a "hybrid" testing methodology. It was stated that all necessary equipment for the meter testing was included in the 2011 budget. It was the recommendation of Electric Director Schmitz to contract for the more technically challenging larger poly phase meter testing at a cost of \$13,920 and to utilize current in-house staff to conduct the testing on the remaining meters. Motion (DeHaan/Messerschmidt) to recommend approval of the hybrid approach to meter testing including a contract for \$13,920 and the necessary budget adjustment. Motion carried.

ADJOURNMENT

Motion (DeHaan/Messerschmidt) to adjourn at 4:20 p.m.

Darlene Igl
City Clerk