

**CITY OF ELKHORN**  
**Municipal Services and Utilities Committee**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

**March 28, 2011**

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Dunwiddie, followed by roll call.

**ROLL CALL**

Present: Aldermen Dunwiddie, DeHaan and Norton

Also present: City Administrator Sam Tapson, DPW Director Terry Weter, City Engineer Gary Welsh, City Clerk Darlene Igl

**DUGGAN REQUEST**

A request had been received from John Duggan for a reduction to sewer charges. After discussion, motion (Dunwiddie/DeHaan) to deny the request. Motion carried.

**OAKWOOD LANE DRAINAGE DITCH**

There was discussion on possible cost sharing of the estimated \$8,000 project cost. It was stated that 51% of the residents would have to be in favor of cost sharing to proceed with the project. Administrator Tapson stated that is it not definitive that there is a drainage problem in the area based on observations of staff. It was requested that a letter be sent to residents to schedule a meeting to discuss the project and cost sharing. The City Engineer and DPW Director were asked to conduct a site visit of the area to determine whether there is a potential drainage issue. Motion (Norton/Dunwiddie) to recommend to Council that the City pay 50% of the project costs provided 51% of the property owners are willing to participate in cost sharing.

**I & I PROGRAM**

Administrator Tapson stated that the question of requiring residents to replace laterals had been discussed previously but not resolved. Chairman Dunwiddie suggested that the laterals be televised at the time of a street construction project and that residents would be required to replace the laterals during the duration of the street construction project if it is determined that the lateral is damaged. Committee requested an outline be prepared for discussion at the next meeting for lateral replacement during the N. Washington Street construction project.

**ADJOURNMENT**

Motion (DeHaan/Norton) to adjourn at 4:45 p.m.

Darlene Igl  
City Clerk