

CITY OF ELKHORN
Municipal Services and Utilities Committee
Lower Level Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

June 13, 2011

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Dunwiddie, followed by roll call.

ROLL CALL

Present: Aldermen Dunwiddie, Anderson and Payson

Also present: City Administrator Sam Tapson, Parks & Recreation Director Jeff Simons, City Clerk Darlene Igl.

URBAN FORESTRY MAINTENANCE GUIDELINES

The "Guideline to Establish a Tree Maintenance Program for the City of Elkhorn" was presented by Parks & Recreation Director Simons for review by Committee members. He asked that Committee members pay particular attention to the section related to tree protection. It was discussed that it may be beneficial to the City to pursue having an experienced staff member certified as an arborist and asked Director Simons to gather information on the requirements/process to achieve the certification.

It was requested that language be included in the guidelines to address situations in which a tree is on the right of way line. It was agreed that if any part of a tree trunk is on City property, the tree would be considered the City's responsibility. It was stated that owner requested tree inspections are addressed in the document.

Director Simons stated that the forestry section of the City website is being expanded to provide additional information to City residents.

Committee members were asked to email any comments, questions or suggestions on the guidelines to Director Simons. The guidelines will be reviewed in detail at a future Committee meeting.

ADJOURNMENT

Motion (Payson/Anderson) to adjourn at 4:46 p.m.

Darlene Igl
City Clerk