

CITY OF ELKHORN
Municipal Services and Utilities Committee
Lower Level Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

June 27, 2011

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Dunwiddie, followed by roll call.

ROLL CALL

Present: Aldermen Dunwiddie, Anderson and Payson

Also present: City Administrator Sam Tapson, Public Works Director Terry Weter, Police Chief Joel Christensen, City Engineer Gary Welsh, City Clerk Darlene Igl.

UTILITY BILL ADJUSTMENT REQUEST

Resident Greta Zeller, 614 E. Market St., Unit 103, had received an unusually high water bill for the month of February and had asked for an adjustment. It was stated that the meter had not been tested or replaced. After discussion, the Committee asked that the resident be present to discuss the issue at the July 11th meeting. It was agreed that no additional penalties will accrue on the account while the adjustment request is pending.

N WASHINGTON STREET RECONSTRUCTION UPDATE

City Engineer Welsh stated that the tree removal for the project is complete. An updated schedule was provided and discussed. It was stated that it is anticipated that saw cutting will take place past 7:00 p.m. on only one occasion for the project.

DISCUSSION OF STREET STANDARDS

Chief Christensen stated that the modifications to the code related to street standards will be focused on correcting conflicts between Chapter 8 and the subdivision ordinance. Revised language for Section 8.02.1 Classification of Streets was reviewed. Chief Christensen stated that the recommendation for local streets is 28 feet in width, curb face to curb face. Further review of street standards will be placed on the July 11th agenda.

SCOPE OF SERVICES: ENGINEERING FOR KOOPMAN/O'CONNOR PROJECT

The documents were not yet available. It is anticipated that the project will proceed with bids in August. It was agreed that the scope of services for this project will go directly to Council on July 5th.

ADJOURNMENT

Motion (Payson/Anderson) to adjourn at 4:52 p.m.

Darlene Igl
City Clerk