

CITY OF ELKHORN
Municipal Services and Utilities Committee
Lower Level Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

August 8, 2011

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Dunwiddie, followed by roll call.

ROLL CALL

Present: Aldermen Dunwiddie, Anderson and Payson

Also present: City Administrator Sam Tapson, Public Works Director Terry Weter, Fire Chief Rod Smith, City Engineer Gary Welsh, City Clerk Darlene Igl.

N WASHINGTON STREET RECONSTRUCTION UPDATE

City Engineer Welsh stated that the sidewalks had been forms and curbs would be poured on August 9. The sidewalks and driveway approaches are scheduled to be completed by August 15th.

DISCUSSION: WATER METERS

The procedure in place when water consumption is over/under by 50% or more was discussed. It was stated that if a meter is changed out in cases with unusually high usage resulting in a drop in usage, it would appear that the meter was the problem though that may not be the case. It was recommended that no adjustment would be made to the bill if there is no documented problem with the meter. DPW Director Weter stated that testing procedures are followed in cases of extraordinarily high usage which include a curb stop to listen for leaks. It was stated that the City should continue to monitor and be responsive to extraordinarily high usage. Motion (Anderson/Payson) to adopt the PSC uniform procedures. Motion carried. It was stated that the Committee may continue to hear cases but will not make adjustments.

DISCUSSION: 2012-2015 CAPITAL IMPROVEMENT PROGRAM

Administrator Tapson asked the Committee for feedback on the information previously provided on the 2012-2015 Capital Improvement Program. He stated that while not listed in the documentation, he believes that replacement of the Public Works facility should be considered in the next 3 to 4 years. He stated that one option to consider would be to co-locate the City's facility with the County. Administrator Tapson also stated that a replacement for the Sunset pool is not included in the 2012-2015 Capital Improvement Program.

ADJOURNMENT

Motion (Anderson/Payson) to adjourn at 5:05 p.m.

Darlene Igl
City Clerk