

CITY OF ELKHORN
Municipal Services and Utilities Committee
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

May 14, 2012

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Payson followed by roll call.

ROLL CALL

Present: Aldermen Payson, Anderson, Olson

Also present: Alderman DeHaan, City Administrator Sam Tapson, Public Works Director Terry Weter, City Clerk Darlene Igl, City Engineer Gary Welsh, Park & Rec Director Jeff Simons, Police Chief Joel Christensen, Electric Utility Operations Manager Tim Leach, Finance Director Mary Hinske.

PARK & RECREATION ADA REQUIREMENTS

Park & Rec Director Simons provided a summary on pending accessibility accommodations that may be required at the pool. The deadline for compliance was extended to May 21 however, the Department of Justice has not yet made a decision on whether the deadline for pool owners to install pool lifts will be extended further. It was requested that a policy statement be made as to the City's compliance. Motion (Anderson/Olson) to recommend to Council that staff be authorized to send a letter to the DOJ outlining the City's concerns and to take the position that the City wait until further ruling is made by the DOJ. Motion carried.

SIDEWALK IMPROVEMENT/MAINTENANCE PROGRAM

The Sidewalk Improvement/Maintenance Policy was reviewed and discussed. It was stated that the policy includes a sidewalk width of 5 feet where practical and allows the opportunity for discretion. Administrator Tapson stated that the next phase of the program to be addressed will be repairs/maintenance. Motion (Anderson/Olson) to recommend approval of the Sidewalk Improvement/Maintenance Program to Council. Motion carried.

ELECTRIC UTILITY DIRECTOR VACANCY

The updated position description for the Electric Utility Director position was reviewed. The possibility of merging the water and electric departments in the future was discussed. It was agreed to move forward as proposed. Motion (Payson/Olson) to move the position description forward to the Human Resources Committee. Motion carried.

S. BROAD STREET RECONSTRUCTION UPDATE

City Engineer Welsh provided an update on the S. Broad Street reconstruction project stating that it is anticipated that the bid will be awarded at the July 2nd Common Council meeting. It was requested that this item be listed on the May 29th Committee agenda for discussion.

ADJOURNMENT

Motion (Olson/Anderson) to adjourn at 4:55 p.m.

Darlene Igl
City Clerk