

**CITY OF ELKHORN**  
**Municipal Services and Utilities Committee**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

**September 24, 2012**

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Payson followed by roll call.

**ROLL CALL**

Present: Aldermen Gary Payson, Sr., Jerry Anderson, Brian Olson

Also present: Alderman Kim DeHaan, City Administrator Sam Tapson, City Clerk Darlene Igl, Electric Utility Director John Murphy, DPW Director Terry Weter, City Engineer Gary Welsh

**EMERALD ASH BORER PLAN**

The proposed Emerald Ash Borer Plan was reviewed. The Committee discussed whether the policy should include language regarding possible outsourcing of services such as chemical treatment related to the Emerald Ash Borer. Administrator Tapson stated that it was unnecessary to include that in the policy. Motion (Olson/Anderson) to recommend to Council that the Emerald Ash Borer Plan be adopted. Motion carried. A resolution for the adoption of the Plan will be placed on the October 1 Council agenda.

**RFP FOR 2012 TREE AND STUMP REMOVAL**

Five proposals had been received however DPW Director Weter recommended eliminating two contractors that had missed trees in the RFP. Of the three remaining, Arbor Images was the lowest responsible bidder. Motion (Anderson/Olson) to recommend to Council that the City award the 2012 Tree and Stump Removal contract to Arbor Images in the amount of \$17,320.00 and to make the necessary budget amendment from contingency. Motion carried.

**STREET REPAIRS**

DPW Director Weter stated that areas located on E. Rockwell Street and N. Jackson Street need repairs which will require the use of a paver and larger roller. A quote was received from B. R. Amon & Sons Inc. for the repairs in the amount of \$15,113.75. Motion (Anderson/Olson) to recommend to Council that the City contract for street repairs to E. Rockwell Street and N. Jackson Street with B. R. Amon & Sons Inc. in the amount of \$15,113.75. Motion carried. It was stated that the repairs will be completed this year.

**ADJOURNMENT**

Motion (Anderson/Olson) to adjourn at 4:05 p.m.

Darlene Igl  
City Clerk