

CITY OF ELKHORN
Municipal Service and Utilities Committee
May 28, 2013
Minutes

Members Present: Aldermen Payson, Boardman, and Olson

Others Present: City Administrator Tapson, Fire Chief Smith, DPW Director Weter, and Electric Utility Director Murphy

Meeting was called to order at 4:00 p.m. by Chairman Payson

1. 2013 I & I Mitigation Program

a. Sewer Relay Project

Committee reviewed proposed sewer repair work to be completed in 2013. Ald. Olson questioned whether it be wiser to hold this project until Centralia Street reconstruction is schedule, perhaps in 2014. Tapson nad Weter clarified that the Centralia Street repairs would be a mill and overlay project rather than a reconstruction. Ald. Boardman asked whether funds were budgeted for the project. Tapson noted that the 2013 Sewer Utility Budget contains \$50,000 allocation for an unspecified I&I project and that the Capital Fund will be the source of necessary additional funds.

Motion to authorize City Engineer to prepare design and bid documents (Payson; Boardman) Motion carried 3-0.

b. Sewer Line Televising

Director Weter informed Committee that the 2013 televising would be completed as joint project with WALCOMET, noting that the 2012 project was accomplished in a similar manner with the City as the lead agent. Weter also noted that the bid price for the combined project is more than 50% than the 2012 project.

2. E. Geneva Street Reconstruction

Tapson reviewed letter prepared by Stantec, in which the firm recommended that the City not seek WDOT funding due to the additional administrative costs associated with a DOT-led project. Rather, it is suggested that the project be completed as a City project that is to be coordinated with the DOT's 2015 bridge deck replacement project. Ald. Olson suggested that the E. Geneva Street repairs also be coordinated with the proposed extension of E. Market; committee members and staff concurred with this suggestion.

3. **We Energies Easment Agreement**

We Energies requires an off-right-of-way easement in order to complete main replacements scheduled for August 2013. Following discussion regarding the need for the improvement, the impact on City properties, and the “cost” to WE for the easement, motion to recommend approval, subject to the City Attorney addressing the aforementioned issues in a revised agreement. (Boardman, Olson). Motion carried 3-0.

Meeting adjourned at 4:47 P.M.

Respectfully submitted Sam Tapson, City Administrator