

CITY OF ELKHORN
Municipal Services and Utilities Committee
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

September 30, 2013

The Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Payson followed by roll call.

ROLL CALL

Present: Aldermen Gary Payson, Sr., Brian Olson

Also present: Alderman Hoss Rehberg, Administrator Sam Tapson, City Clerk Darlene Igl, Electric Utility Director John Murphy, Recreation Director Wendy Ard, City Engineer Gary Welsh, Police Chief Joel Christensen

SURPLUS PROPERTY: ELECTRIC DEPARTMENT

Electric Utility Director Murphy requested that thirteen (13) distribution transformers be classified as "Surplus City Property". In addition, it was recommended that the City utilize the services of Dakota American Transformers to dispose of the transformers. Motion (Olson/Payson) to recommend to Council that the thirteen distribution transformers be designated as surplus and to utilize the services of Dakota American Transformers. Motion carried.

MUNICIPAL BUILDING

There was discussion regarding the future of City Hall. It was recommended that the City work with Ehlers regarding the financing of future projects to include planning for City facilities. It was discussed that two of the concerns with City Hall are security and layout. It was discussed that adjacencies/work flow should be considered prior to relocating staff.

A security assessment of City Hall had been performed by the Police Department which identified concerns.

Motion (Payson/Olson) to recommend to Council that \$10,000 - \$15,000 be allocated to perform design work related to City Hall. Motion carried.

PUBLIC WORKS MAINTENANCE FACILITY

Administrator Tapson stated that two proposals had been submitted from Barrientos Architectural. A co-location analysis could be conducted for approximately \$24,000 which would be a shared cost project with Walworth County. The other proposal would be for a facilities needs assessment focusing on the City's specific requirements at a cost of \$18,000. After discussion, it was agreed that these studies be included among the 2014 CIP projects for consideration.

SUNSET POOL/SUNSET PARK SUB-SURFACE INVESTIGATION

There was discussion regarding the use of non-invasive technology to identify sub-surface conditions at Sunset Park. It was requested that a representative from Ground Penetrating Radar Systems, Inc. (GPRS) be asked to attend a future meeting to provide information on the technology known as Electromagnetic Induction used to perform underground analysis and that a quote for EMI analysis be secured.

ADJOURNMENT

Motion (Olson/Payson) to adjourn at 5:00 p.m.

Darlene Igl
City Clerk