

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

January 12, 2015

Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Payson followed by Roll Call.

ROLL CALL

Present: Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss

Also present: Mayor Brian Olson, Aldermen James D'Alessandro and Tom Myrin, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Utility Director John Murphy, Public Works Operations Manager Marty Nuss, Rec Director Wendy Meyer, Fire Chief Rod Smith, City Engineer Paul Vanhenkelum, and Elkhorn Newspaper Correspondent Kellen Olshefski

REVIEW 2015 CAPITAL IMPROVEMENT PROGRAM

City Engineer Vanhenkelum gave the committee updated costs and included the intersection by West Side School. The cost includes 2" mill and overlay on Hazel Ridge with a life expectancy of 5-10 years. Life expectancy of the intersection is 30-50 years. The design of the intersection will take into consideration of the school referendum, if needed. Engineer Vanhenkelum said that public meetings regarding the intersection were in the engineering costs. A bid date of May 1 for construction this year with a completion of November 1 is planned. Kapur would bid all the projects as one complete package and include alternates, such as Second Street as it connect to Sunset and water main work. **Motion (Huss/Rehberg) for a task order to move forward with the 2015 Capital Improvement Streets Projects.** Alderman Rehberg asked about the parking lots for the pool. It was decided to have Engineer Vanhenkelum look at south lot and entryway from Walworth for the pool and bring back to the committee for the next meeting. He also mentioned some changes to the storm sewer and sidewalk needed to be made to the pool. **Motion carried.**

INTERGOVERNMENTAL AGREEMENT: MS4 STORM WATER MANAGEMENT PLANNING

Administrator Tapson said the agreement would relieve the City of having to hire engineers and consolidates storm water agreements. Public Works Manager Nuss was at the meeting and agrees it makes sense. **Motion (Rehberg/Huss) to recommend entering into the Intergovernmental Cooperative Agreement with Walworth County for Storm Water Management Planning. Motion carried.**

PROPERTY MAINTENANCE CODE: DISCUSSION OF LANDLORD LICENSING/PROPERTY INSPECTION PROGRAM

Alderman D'Alessandro said that this type of program would be good for everyone, provides continuity and helps keep properties maintained. Administrator Tapson said Building Inspector Joe Messler helped implement a similar program in the City of Delavan. He also said that of the 51 violations identified this past year, 11 went to the building inspector and the rest to the Police Department for follow-up. Alderman Myrin would like to see this type of program in place for businesses, especially those downtown. Alderman Rehberg would like Messler, Captain Anzalone and Chief Christensen to attend the next meeting to discuss this with the committee.

ADJOURNMENT

Motion (Rehberg/Huss) to adjourn at 4:43 p.m.

Cairie L. Virrueta
City Clerk