

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

February 9, 2015

Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Payson followed by Roll Call.

ROLL CALL

Present: Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss

Also present: Alderman James D'Alessandro, Alderman Scott McClory, Alderman Tom Myrin, Administrator Sam Tapson, City Clerk Cairie Virrueta, Public Works Operations Manager Marty Nuss, Fire Chief Rod Smith, Police Captain Jon Anzalone, Rec Director Wendy Meyer, City Engineer Paul Vanhenkelum, Chris Clapper and Elkhorn Newspaper Correspondent Kellen Olshefski

EMERGENCY VEHICLE PRE-EMPTION DEVICE INSTALLATION ON HWY 43/67

Alderman Rehberg asked if a representative was contacted regarding sharing costs for the vehicle pre-emption device (EVP) installation. City Engineer VanHenkelum said he contacted Representative Steve Nass and he indicated there may not be a cost to the City and Nass will look into it. As of now, DOT policy wouldn't cover the cost. The final date is February 28. The DOT would maintain the EVP after installation.

Motion (Rehberg/Huss) to recommend approval of EVP device installation at Hwy 43/67 southbound and northbound lights to be installed by the DOT this summer, whether the City receives state funding or not.

Motion carried. Administrator Tapson said he just received an email stating the drop dead date is February 16 at the end of the day. The committee members and alderman present all agreed to the installation. Administrator Tapson will contact the DOT tomorrow with the committee's approval.

Administrator Tapson said the transmitters to be installed in emergency vehicles will cost approximately \$17,000 of which 15 are Fire/EMS vehicles and 6 are PD vehicles. Alderman Payson would like to get costs on installing EVP devices on other City lights, before deciding on the transmitter installation. City Engineer VanHenkelum will look at the lights and provide costs to the committee. Police Captain Anzalone recommended prioritizing lights for the installation.

PROPOSAL FOR SIGNAGE ON BALLPARK FIELDS FENCING

Rec Director Meyer is looking to sell space for businesses to put signs on field fencing at the City's ballparks. It is currently done at Harris Park and she felt that the Rec Department should be in charge of it. Alderman Payson said he was contacted regarding signs on fencing at Sunset fields and area residents are opposed to it. Alderman Rehberg said he was also contacted and property owners on Park Street felt the signs would not be aesthetically pleasing and would reduce values. He felt that the Rec Department should be in charge of Harris Park and the City benefit from money collected for the signs. Rec Director Meyer was also contacted regarding opposition to signs at Sunset. Alderman Rehberg recommended having the signs at other fields and to see what the response is and then revisit signs at Sunset after the park is developed. **Motion (Rehberg/Huss) to give the Recreation Department permission to start a signage program at Harris Park, Varsity Field and Colt Field. Motion carried.**

DOT REQUEST FOR EASEMENT RIGHTS RELEASE AT HWY 12/CTN NN OVERPASS

City Engineer VanHenkelum said the DOT is expanding the right-of-way and this is to clean up the title. The City has a right to put utilities in the right-of-way. The DOT will insulate part of the water main when they work on the overpass. **Motion (Huss/Rehberg) to recommend approval of the Easements of Rights Release to the DOT at the Hwy12/CTN NN Overpass. Motion carried.**

WAYFINDER SIGNAGE

Administrator Tapson said the Mayor requested this to be included on the agenda. The mayor wanted to discuss placing signs in the community. Some signs are in place already. Alderman Rehberg said the signs would be placed to funnel traffic through the downtown to the pool. Chris Clapper said it would help with finding sports fields and a local group would help fund signs for the bike trail. She recommended reflective signs. Administrator Tapson said DPW, Rec and the Chamber could work together to identify sites for signs and to be careful to avoid clutter. Alderman D'Alessandro would like there to be uniformity in the signs and Alderman Huss would like them to be visually attractive and include the City's logo. The committee asked staff to put information together to provide at a future meeting.

ADJOURNMENT

Motion (Rehberg/Huss) to adjourn at 4:38 p.m.

Cairie L. Virrueta
City Clerk