

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

February 23, 2015

Municipal Services and Utilities Committee was called to order at 4:00 p.m. by Alderman Payson followed by Roll Call.

ROLL CALL

Present: Aldermen Gary Payson, Sr., Hoss Rehberg, Gregory Huss

Also present: Mayor Brian Olson, Alderman Tom Myrin, Administrator Sam Tapson, City Clerk Cairie Virrueta, Utility Operations Director John Murphy, Public Works Operations Manager Marty Nuss, Fire Chief Rod Smith, Police Captain Jon Anzalone and City Engineer Paul Vanhenkelum

DISCUSSION ON DPW SERVICES: CUL-DE-SAC SNOW REMOVAL

DPW Manager Nuss said a different program was used this year than in the past. The previous program had cul-de-sacs being done last with the snow being hauled away. This year the cul-de-sacs were treated like all the roads and plows went through to create access. This caused residents on cul-de-sacs having to shovel the end of their driveways, something they are not used to. The City has 18 cul-de-sacs and 3 complaints were received following the most recent large snow fall. DPW Manager Nuss asked what the committee would like to do. Mayor Olson asked about overtime costs and which option was more financially advantageous. DPW Manager Nuss said there were no overtime costs, he could put numbers together for the different programs, and that he felt it was an access issue as it can take 1-2 days to get to the cul-de-sacs with the old program. Discussion on contracting snow removal services in large snow falls followed. City Administrator Sam Tapson said a certain snowfall level could be a trigger for contracting snow removal services instead of treating all snowfalls the same. Alderman Payson recommended finding additional snow dumping areas in the City to minimize hauling costs. Captain Anzalone felt creating access right away was beneficial from a safety standpoint. Alderman Rehberg preferred that the current program be continued but that residents are given ample notification of the program by sending them a letter. DPW Nuss said it can be also be put on the website and in the City's newsletter. **Motion (Rehberg/Huss) to update the Snow & Ice Removal Plan for plowing to create access for cul-de-sacs along with all other city roads and coming back later to remove the snow. The updated plan will be brought back for committee approval. Motion carried.**

City Administrator Tapson left the meeting to take a phone call. He returned later and asked if the committee discussed the Clear Street Removal Policy. This policy requires all cars to be off the streets so plows can get through. It is more efficient and minimizes safety issues. Administrator Tapson suggested snow routes be designated and anytime it snows vehicles need to be moved, followed by the secondary streets for moving of vehicles. Mayor Olson recommended when the Police Department triggers plowing, then vehicles would need to be moved off all the streets. **Motion amended (Rehberg/Huss) to include adding the Clear Street Removal Policy. Motion carried.**

DISCUSSION ON DPW SERVICES: LEAF COLLECTION

DPW Manager Nuss said the DNR's MS4 permit requires changes be made to the City's leaf collection services starting in the fall. Currently residents rake their leaves into the street and Advanced Disposal removes them. Raking leaves into the street is no longer allowed. Options included doing no leaf pickup or requiring residents to place leaves in bags to be picked up. The City can provide the bags or the resident will need to obtain them and there was discussion whether there should be a limit on the number of bags. Alderman Rehberg asked if Advanced Disposal will pick up bags. DPW Manager Nuss was unsure and will look into it and let the committee know. DPW Manager also said he is anticipating changes that no longer allow the burning of leaves. He wanted the committee and council aware of these changes so that it can be distributed to the public well in advance. Alderman Rehberg said that landscapers will need to be

informed.

CONTINUED DISCUSSION ON EVP DEVICES AND VEHICLE TRANSMITTERS

Administrator Tapson said he spoke to Police Chief Christensen and he suggested before deciding to install EVP devices on all City lights to look at the need for them. He felt the Geneva and Lincoln Street intersection may be an intersection to consider, but the rest may not need them. Police Captain Anzalone and Fire Chief Smith agreed as they have policies requiring emergency vehicles to slow down for intersections. They felt the HWY 43/67 intersection needed EVP devices. Alderman Rehberg wanted the most important vehicles receiving the transmitters. Administrator Tapson said the list to prioritize lights and vehicles was needed.

ADJOURNMENT

Motion (Rehberg/Huss) to adjourn at 4:46 p.m.

Cairie L. Virrueta
City Clerk