

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

August 10, 2015

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Huss followed by Roll Call.

ROLL CALL

Present: Gregory Huss, Michael Kluck, Hoss Rehberg

Also present: Mayor Brian Olson, Alderman Tom Myrin, Alderman Scott McClory, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Public Works Operations Manager Marty Nuss, Fire Chief Rod Smith, Utilities Director John Murphy, City Engineer Paul VanHenkelum, and Elkhorn Newspaper Correspondent Kellen Olshefski

TASK ORDER FOR E. GENEVA STREET IMPROVEMENTS

City Engineer VanHenkelum said the D.O.T. will be bidding the Hwy 12/CTH NN project in September and recommended the City bid the portion to be done on E. Geneva Street afterwards. This could save money for the City. An estimate of \$209,385 to do the project was provided which includes over excavation for potential bad soils; the engineer task order is \$24,682. Administrator Tapson said an intergovernmental agreement with Walworth County requires this work and it was originally budgeted at \$175,000. **Motion (Rehberg/Kluck) to recommend approval of the Kapur Task Order for E. Geneva Street improvements. Voice vote; all approved; motion carried.**

SUNSET POOL RETENTION POND CHANGE ORDER

City Engineer VanHenkelum said the Sunset Pool retention pond is at the same elevation as before and it is costly to drop it lower. This is an area that doesn't seep/percolate well. Two options, a French drain or storm sewer connection, along with costs was given in a Change Order by Payne & Dolan. The French drain cost is \$8,107 and the storm sewer cost is \$24,217.90. Alderman Rehberg said they didn't want water in the storm drain when it was originally designed; VanHenkelum said the ordinance said the City Engineer can waive this restriction. The French drain would have 3 manholes with grass in the rest of the area and the grade would stay the same. Alderman Huss supported the storm sewer connection. DPW Manager Nuss said connecting to the storm sewer is the best option if money isn't a consideration. Utility Director Murphy said a French drain doesn't drain as fast which could be a safety concern for children. **Motion (Kluck/Huss) to recommend the Payne & Dolan second price option for connecting to the storm sewer for \$24,217.90 for the Sunset Pool retention pond. Voice vote; Kluck/Huss approved; Rehberg opposed; motion carried.**

2015 ROAD PROJECTS: CITY ENGINEER UPDATE

City Engineer VanHenkelum said an issue with Walworth Street was removal of bad soils and steel in road which will result in a future change order of \$30,000 to \$40,000. Some of the valves also needed repair. Otherwise all projects on are schedule. After talking with West Side School officials it was decided to connect the sewer to the school's lateral which won't affect the city's work. The school will use Hazel Ridge for construction work. City Administrator Tapson asked that poor soils should be taken into consideration for future projects to get more accurate estimates. City Engineer VanHenkelum hasn't heard back from McDonalds regarding the sidewalk and said the city may want to add the sidewalk to the street work.

SOLID WASTE/RECYCLING SERVICES

PROPOSED CONTRACT RENEWAL

Administrator Tapson recommended renewing the contract for eight years with the current solid waste/recycling service provider as the rates are reasonable and they are doing a satisfactory job.

DISCUSSION OF PROPOSED REVISIONS TO LEAF COLLECTION SERVICE DELIVERY

DPW Manager Nuss said the city would soon need to address the MS4 permit requirements regarding keeping leaves out of the street in order to eliminate them ending up in the storm drain. Currently, leaves are removed from the street and hauled to a compost site on county property. This property hasn't been cleaned up in a while and it will cost \$10-12,000 to clean up this fall. The county has expressed a desire to have the property back for county use. An option to bring the leaf collection in-house would require purchasing specialized equipment. A second option is to have residents bag their leaves, with recycled paper bags they purchase or the city provides. The bags are then picked up and a third party contractor takes the bagged leaves. This eliminates the need for a compost site. Branches brought in by the residents would be chipped and given to the contractor. Ideas for how to get residents the bags were discussed, including providing them with coupons to pick up bags or leaving bags at their homes. The drop-off site would still be available for the drop off of bagged leaves and bundled branches. DPW Manager Nuss said more people may decide to burn their leaves as the City doesn't have a burning ban. Alderman McClory asked if the city could have a site where leaves can be dropped off at any time. Administrator Tapson said the city had this in the past but a problem with a lot of garbage being left there lead to it being shut down. The committee discussed starting the change in leaf collection service this spring to help residents adjust; all agreed the in-house program wasn't an option.

ADJOURNMENT

Motion (Huss/Rehberg) to adjourn at 5:25 p.m.

Cairie L. Virrueta
City Clerk