

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

November 23, 2015

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Huss followed by Roll Call.

ROLL CALL

Present: Gregory Huss, Michael Kluck, Hoss Rehberg

Also present: Mayor Brian Olson, Alderman Scott McClory, Alderman Tom Myrin, Alderman Scott McClory, Administrator Sam Tapson, City Clerk Cairie Virrueta, Public Works Operations Manager Marty Nuss, Utility Director John Murphy, Recreation Director Wendy Meyer, City Engineer Paul Vanhenkelum, CCI Representative Clint Wallisch and Elkhorn Newspaper Correspondent Kellen Olshefski

CCI Discussion About Sunset Pool Punch List

DPW Manager Nuss said he is confident all the items on the punch list will get done and that CCI agreed to do all siding work. Some things may have to wait until spring to complete. Clint Wallisch, CCI Project Manager, apologized for taking so long and said work will start in December on the punch list and it will be done as soon as possible. Alderman Rehberg asked about the basketball backboard, starting blocks and stainless steel decisions. DPW Manager said the basketball is off by ½" and the sleeve is built into the deck and rebar, it would be a major job to replace and he suggested that we leave it. Alderman Huss felt ½" was not a big deal and to leave it as is. Alderman Rehberg suggested the City take a credit for the starting blocks; Rec Director Meyer agreed as the Penguins and Rec Department didn't need them. Regarding the ADA handrail, DPW Manager Nuss said it will be repaired with something better or the entire thing will be replaced. **Motion (Rehberg) to leave exhaust fans as is and not paint them.** Alderman Rehberg said it was not in the best interest of the City to spend the money to paint them. **Motion (Kluck) seconded. Voice vote; motion carried. Motion (Huss/Kluck) to not install single post sleeves. Voice vote; motion carried.**

Engineer Updates: Payne & Dolan Street Project Payment Request

City Engineer VanHenkelum said this is for work completed to date and it does not include change orders. **Motion (Kluck/Rehberg) to recommend approval of the Payne& Dolan Street Project Payment of \$395,532.20. Voice vote; motion carried.**

Change Order for Streets Project: Sunset Drive and Second Ave.

City Engineer VanHenkelum provided a detailed list of various changes. He said future Change Order #3 will show some cost reductions. Alderman Rehberg asked about the charge for seed and topsoil at Sunset Park. City Engineer VanHenkelum said it was originally sod and he will look into it. The retainer will be held until spring to make sure the grass is growing. **Motion (Huss/Kluck) to recommend approval of Change Order #2 for the Streets Project. Voice vote; motion carried.**

Tasch Park Bid Recommendations

City Engineer VanHenkelum said four bids were received and the low bidder was Western. Mayor Olson asked about this firm. City Engineer VanHenkelum said he received good recommendations on them from their former clients and they had good questions regarding the project. The committee discussed the need for an underdrain. City Engineer said the fields will be built to drain away from the infield and the outfields will be a bit soggy after major rain events. A majority of the activity will be on the infield as they are T-ball fields. Alderman Rehberg asked about the differences in the price for sod and the watering of the sod. City Engineer VanHenkelum will look into it and report back for the next meeting. The committee discussed having DPW water the field; DPW Manager Nuss said he doesn't have the equipment to do the watering. Alderman Rehberg recommended renting the equipment. The committee decided

against installing the sub-drain, but wanted to keep the basketball court. The committee will discuss further at next meeting when the City Engineer provides the additional information.

Proctor Drive Alternative Recommendation

The City Engineer provided three options for Proctor Drive: narrowing the road to 24 feet with a 10 feet path; mill and overlay and add a bike area on road; and replace all curb and gutter on road. He recommended the second option as there were concerns by area businesses with narrowing the road and truck traffic. The road is also used for overflow parking from the park. The road is currently 36 feet wide. The Alderman Huss asked if the City had funds for this project; Administrator Tapson said yes. Alderman Huss asked the lifespan of a mill and overlay; VanHenkelum said 15-20 years. City Engineer VanHenkelum said soil tests show good soil, but the project budgeted for bad soils. He would like to bid the project in January. **Motion (Rehberg/Kluck) to recommend Alternate 2: to mill and overlay the road with a bike lane. Voice vote; motion carried.**

Motion (Huss/Kluck) to adjourn at 5:09 p.m.

Cairie L. Virrueta
City Clerk