

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
Common Council Chambers, 9 S. Broad Street, Elkhorn, Wisconsin

May 23, 2016

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Kluck followed by Roll Call.

ROLL CALL

Present: Michael Kluck, Hoss Rehberg, Cathy Bensaid

Also present: Alderman Tom Myrin, Alderman Scott McClory, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, Utility Operations Director John Murphy, Library Director Lisa Selje, City Engineer Paul Vanhenkelum, Kellen Olshefski

INSTALLATION OF GARDEN AT THE LIBRARY

Library Director Selje said the library has been working on creating a garden by the library on the side by Court Street. The Library Board supports the garden. The Library Foundation and Friends Group will provide financial support for the project as well as a grant the library received. It will be done in two phases with the second phase being next year, and the first phase, a butterfly garden being installed this year. The fence will be 16" from the sidewalk, there were concerns that it may be too close. The library plans to bring kids into the garden through the side door and the area will be fenced it with two gates. Selje will talk with the zoning administrator about the fence setback. Administrator Tapson said technically the City owns the property/building but the library board has control of it and this is in state statutes. Selje would like a large shrub next to the door removed, in addition to a lot of dead trees and shrubs. Discussion on using mulch under the fence line ensued- the DPW can provide mulch, but it is not certified. Alderman Rehberg said he was in favor of seeing plantings along the building, but would like to see a plan with more details and he has concerns about the fence. Utility Director Murphy said the DPW can remove the large shrub. **Motion (Rehberg/Bensaid) to remove the large shrub next to the Library door on Court St. Voice vote, all approved, motion carried.**

Alderman McClory left.

DEERE ROAD DRAINAGE REPAIRS: CITY ENGINEER'S EVALUATION AND RECOMMENDATION RE DEERE ROAD STORM DRAINAGE PROBLEM

City Engineer VanHenkelum said Deere Road is very wide without a lot of crown and that the water from the driveway doesn't drain to the street. He said groundwater is about 18" from the surface. He recommended putting in a slip trench from the inlet and the road may need a weight limit posted. Dave Crosby said he is redoing his driveway and he has seen water drainage issues in the area and he wants to see the road fixed correctly. Engineer VanHenkelum said Crosby's driveway needs to be higher than the road and a swale may need to be installed. The cost for the project is estimated to be about \$4,000. **Motion (Rehberg/Bensaid) to authorize the City Engineer to get pricing for the Deere Road Drainage repairs. Voice vote, all approved, motion carried.** Crosby said he will work with the City for scheduling his driveway repairs.

2016 STREET MAINTENANCE PROGRAM: REVIEW OF STREET RATING AND CITY ENGINEER'S RECOMMENDATIONS RE FUTURE STREET MAINTENANCE PROGRAM REQUIREMENTS

Administrator Tapson said an overview of street projects was provided. City Engineer said he used a 1-10 rating and that anything 4 and below are too far gone for maintenance. He recommended crack filling streets rated 6 and higher as it extends the life of streets substantially. Administrator Tapson said the City should consider developing a policy with respect to street maintenance. To do work on all streets would be too costly, so specific streets need to be identified. City Engineer VanHenkelum will bring back

recommendations to the next MSU meeting.

ADJOURNMENT

Motion (Rehberg/Bensaid) to adjourn at 6:42 p.m.

Cairie L. Virrueta
City Clerk