

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

June 27, 2016

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Kluck followed by Roll Call.

Roll Call

Present: Michael Kluck, Hoss Rehberg, Cathy Bensaid

Also present: Alderman Tom Myrin, Administrator Sam Tapson, City Clerk Cairie Virrueta, Fire Chief Rod Smith, City Engineer Paul VanHenkelum, Chris Clapper and Elkhorn Newspaper Correspondent Kellen Olshefski

2016 Street Maintenance Program

City Engineer VanHenkelum refined the list of streets needing maintenance. Streets for crack sealing total \$101,010, streets for drainage repairs total \$50,000, streets for spot repair total \$14,000 and streets for overlay seal total \$10,000, all for a total of \$175,010. Engineer VanHenkelum recommends the City bid asking for more streets than planned and then determine streets to maintain after the bid. Alderman Bensaid asked about work on Court Street. Alderman Rehberg felt spots on Court needed attention. City Engineer VanHenkelum will take a look at it again however he doesn't like to do spot repair when it will be replaced soon. Alderman Rehberg firmly believes that the City should hold off on drainage repairs until it sees the Deere Road repairs. Engineer VanHenkelum said he is looking into the City doing some of the drainage repairs in-house. He also wanted to look at an area between Lincoln and Washington. **Motion (Rehberg/Bensaid) to recommend the authorization to Kapur & Associates to get proposals for crack sealing for streets listed on the City of Elkhorn 2016 Street Repair Program. Voice vote; all approved; motion carried.**

Land Transfer Request from DeHaan RV Center

Administrator Tapson said in the past the City agreed to "sell" a portion of the former Nathan Lane compost site to DeHaan in connection with the future development of Elk Creek Subdivision and the extension of Market Street. For an undetermined reason, a portion of the City parcel was not included in the original transfer, creating an approximate 76.00 square foot "notch" along west property line of DeHaan RV. DeHaan is interested in obtaining this strip so as to create a squared boundary. The earlier transaction was accomplished subject to a \$1.00 sale price and he suggested that the City consider similar pricing for the transfer. **Motion (Rehberg/Bensaid) to recommend approval of the land transfer for \$1.00 to DeHaan RV Center.** Alderman Rehberg asked if there were any costs to the City. Administrator Tapson said the transfer can include the property owner paying all fees. **Motion amended (Rehberg/Bensaid) to include that the owner pay all fees associated with the transfer. Voice vote; all approved; motion carried.**

Landscape Donation Proposal for E. Walworth Median from Gary Wallem

Administrator Tapson said Wallem approached the City as he wants to 'adopt' the E. Walworth median between Washington and Jackson Streets. He will add landscaping to include bushes and trees and will maintain it. He will pay for all costs associated with the landscaping. The Chamber and Lions Club put flowers on the median. Alderman Rehberg supports the concept, but would like to see a plan and for DPW to review it for plowing, blind spots, etc., and clarification on the Lions Club continuing with the flowers.

Citizen Complaint: Sharon Galipo RE Water in Basement and Sump Pump Operation

Alderman Myrin said Galipo spoke at the Common Council meeting - she can't sell her house due to water in basement. He told her the City would be doing work on Westlawn in the future and it may help her but the City was waiting on the Deere Road repairs. Alderman Rehberg said Westlawn repairs wouldn't help her as her problem was eight feet deep and didn't think it was advisable to give her false hope.

Administrator Tapson said bringing these types of issues to committee elevates expectations. He said it is not a City issue, although he feels bad for her situation. Alderman Bensaid asked if there was anything the City did to contribute to her water problems. There was none. Engineer VanHenkelum suggested adding a certification to plats when someone buys a property in a high ground water area. **Motion (Rehberg/Bensaid) for the City Administrator to send a letter to Galipo advising her this is not a City issue, but a property owner issue. Voice vote; all approved; motion carried.**

ADJOURNMENT

Motion (Rehberg/Bensaid) to adjourn at 5:00 p.m.

Cairie L. Virrueta
City Clerk