

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

July 25, 2016

Municipal Services and Utilities Committee was called to order at 5:00 p.m. by Alderman Kluck followed by Roll Call.

Roll Call

Present: Michael Kluck, Hoss Rehberg, Cathy Bensaid

Also present: Mayor Howie Reynolds, Alderman Tom Myrin, Finance Director James Heilman, City Clerk Cairie Virrueta, Utility Operations Director John Murphy, DPW Manager Neal Kolb, City Engineer Paul VanHenkelum, Kellen Olshefski, Chris Clapper

DeHaan Land Transfer: Reconsideration of proposed transfer of City-owned property to DeHaan RV

Alderman Kluck said he wanted this brought back as new information surfaced after it was last discussed at committee. He asked if this parcel was connected to a future project that was discussed at council. Mayor Reynolds said it was part of a future subdivision development but issues with the site and the DNR resulted in the project never getting done. Alderman Rehberg asked if there was a map for it; Engineer VanHenkelum said it's on the GIS map and it was needed for the right-of-way even if the subdivision should go in. Alderman Kluck asked if there was any paperwork on what previously happened; Mayor Reynolds said there wasn't. Alderman Bensaid why this was brought up now; Mayor Reynolds said DeHaan asked about the parcel. Discussion on who owned adjacent land ensued. **Motion (Rehberg/Bensaid) to send to the Common Council to sell to DeHaan for \$1.** Alderman Kluck asked the City Engineer if the City might need the parcel for anything in the future; Engineer VanHenkelum said no, but he would look into it more and get back to the committee on what he found. **Motion (Rehberg/Bensaid) rescinded. Motion (Rehberg/Bensaid) to send to the Common Council for approval to sell the 60' parcel to DeHaan for \$1, pending City Engineer written review and recommendation. Voice vote; all approved; motion carried.**

Sunset Park Band Shell Repairs: Consideration and possible action on proposed contract repairs

DPW Manager Kolb said there are issues with the band shell, with floor joists rotting and fascia needing repairs. He provided photos of the areas of concern to the committee. The previous manager was looking into the repairs and there was a proposal dated May 1st from Nelson Enterprise to do the repairs for \$3,100. Alderman Rehberg asked how many concerts are left; one. Alderman Rehberg asked if DPW could do the repairs; DPW Manager Kolb said a few of the workers have carpentry skills, but that time was an issue. Alderman Rehberg recommended it be done in the fall when there was time to do it. DPW Manager Kolb said money was not set aside in the budget for the repairs, so it would require a budget adjustment for it. Mayor Reynolds suggested the City contact Gary Wallem as he asked about it a few years ago. Alderman Rehberg would like more information about DPW doing the repairs and to get a couple more estimates for it. **Motion (Rehberg/Bensaid) to send back to DPW to do more research and preparations with the Mayor talking to Gary Wallem about options for the repairs. Voice vote; all approved; motion carried.**

Adjournment

Motion (Rehberg/Bensaid) to adjourn at 5:15 p.m.

Cairie L. Virrueta
City Clerk