

**CITY OF ELKHORN**  
**Municipal Services and Utilities Committee Minutes**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

October 10, 2016

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Kluck followed by Roll Call.

**Roll Call**

Present: Michael Kluck, Hoss Rehberg, Cathy Bensaid

Also present: Alderman Scott McClory, Alderman Tom Myrin, Administrator Sam Tapson, Finance Director James Heilman, City Clerk Cairie Virrueta, DPW Manager Neal Kolb, Rec Director Wendy Meyer, Police Captain Jon Anzalone, Fire Chief Rod Smith, City Engineer Jason Feucht, Ken Reynolds and Elkhorn Newspaper Correspondent Kellen Olshefski

**Discussion on Deere Road Drainage Improvements**

DPW Manager Kolb said improvements to Deere Road came back lower than anticipated and there was an option to expand the scope to add 150 feet. No driveway restoration would be needed. Alderman Kluck said the improvements were not known to be a solution to the problem yet and if it is this work can be added later. The committee agreed.

**EAHS Request to Install Batting Cage in Harris Park**

Captain Anzalone, on behalf of the EAHS, said they were requesting to install a batting cage at Harris Park. It would be for anyone to use and split into two. It will have turf and placed away from the tree line to allow for easy mowing around it. The school and clubs will raise funds for it. DPW will assist with putting up and taking down the net and there was discussion on where to store the net. Alderman Bensaid asked who would be responsible for upkeep; Anzalone said the school or baseball program. Administrator Tapson said the cage would likely fall under recreational immunity. **Motion (Rehberg/Bensaid) to recommend approval of a batting cage at Harris Park with DPW assisting with the net in the Spring and Fall.** Administrator Tapson suggested a simple letter or memo of understanding be created detailing responsibilities to help clarify it going forward. **Motion amended (Rehberg/Bensaid) to include creating a memo of understanding between the EASD and City. Voice vote; all approved; motion carried.** The MOU will come back to the committee for approval.

**Discussion Regarding Improvements at Babe Mann Park**

Alderman McClory asked for discussion on improvements at Babe Mann. He was looking for an overall, multi-phase plan. He would like to consider getting rid of concrete, new restrooms/stand, a pier for fishing and swimming. Administrator Tapson said the committee should decide if the use of the park will be passive or active and a plan was created in the past as part of a comprehensive outdoor recreation plan. It is a million dollar plan. Alderman Kluck would like to see the plan and did not want work on the park to be piecemealed. Administrator Tapson said included in the 2017 budget is to look at improvements at Babe Mann in its entirety and recommended involving the Rec Advisory Board. Alderman Rehberg recommended also involving the ski team in the discussions. He felt it could be done in phases and he would like to see it go forward. Rec Director Meyer said the board has discussed ideas for Babe Mann several times and she will add it to the Rec Board meeting agenda. Ken Reynolds said he could make the meeting this month.

**Adjourn**

Motion (Bensaid/Rehberg) to adjourn at 5:01 p.m.

Cairie L. Virrueta  
City Clerk