

CITY OF ELKHORN
Municipal Services and Utilities Committee Minutes
First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin

October 24, 2016

Municipal Services and Utilities Committee was called to order at 4:30 p.m. by Alderman Kluck followed by Roll Call.

Roll Call

Present: Michael Kluck, Hoss Rehberg, Cathy Bensaid

Also present: Aldermen Tom Myrin and Scott McClory, Administrator Sam Tapson, City Clerk Cairie Virrueta, Utility Operations Director John Murphy, DPW Manager Neal Kolb, Library Director Lisa Selje, Fire Chief Rod Smith, City Engineer Jason Feucht, and Elkhorn Newspaper Correspondent Kellen Olshefski

Recommendation to Approve Library Roof Drain Leaks

DPW Manager Kolb said interior roof drains at the library need repair. The cast iron pipes go into the basement and along the floor out to a catch basin in street. One pipe leaks significantly and the other is about to and when the sidewalks were redone a line was broken and there is a cavity there right now. He recommended replacing the pipes with PVC. Kolb contacted three companies for prices and two responded. Siegler Grading and Excavating gave a price of \$4,300 and Odling Construction's was \$14,975. This is not a budgeted item and would require a budget adjustment to use money from reserves. Alderman Kluck asked if the costs would be split with the library; yes they would. Alderman Bensaid asked when it would be completed; DPW Manager Kolb said it is expected to be completed before winter. Going forward he will include a timeline for projects. **Motion (Bensaid/Kluck) to recommend approval of Siegler Grading and Excavating to repair library roof drain leaks for \$4,300, with costs split between the City and Library. Voice vote; Kluck and Bensaid approved; Rehberg opposed; motion carried.**

Discussion Regarding Purchasing Live Evergreen Trees for Holiday Display

DPW Manager Kolb said live trees would cost at least \$100 or more and would require additional time to care for them and recommended holding off until 2017 to get live trees. **Motion (Rehberg/Bensaid) to continue with the traditional approach with purchasing cut trees at \$15 apiece.** A question was asked as to why the City buys 100 trees; Utility Director Murphy said the City has a layout for tree placement which is at the square and also at other displays. **Voice vote; all approved; motion carried.**

Recommendation to Enter into a Hazel Ridge Maintenance Agreement with the Town of Sugar Creek

DPW Manager Kolb said there is a meandering boundary between the City and Township on Hazel Ridge Road which creates an area that does not get repaired. It is approximately 3,600 feet. He recommended setting up a maintenance agreement for this section. Administrator Tapson said this is the result of poorly planned annexations and recommended letting the Township do the work with the City paying them. He said there is also a similar problem on Amos Road with the Town of Delavan and they are willing to take care of it. He said the Sugar Creek agreement can be created to cover chip seal but allow for City input for larger reconstruction. Administrator Tapson or the City Attorney would write the agreement. **Motion (Rehberg/Bensaid) to recommend DPW Manager Kolb and City Administrator Tapson discuss an agreement with the Town of Sugar Creek for maintenance of Hazel Ridge Road. Voice vote; all approved; motion carried.**

Adjournment

Motion (Rehberg/Bensaid) to adjourn at 4:44 p.m.

Cairie L. Virrueta
City Clerk