

**CITY OF ELKHORN**  
**Municipal Services and Utilities Committee**  
**Minutes**  
**First Floor Conference Room, 9 S. Broad Street, Elkhorn, Wisconsin**

April 24, 2017

Municipal Services and Utilities Committee was called to order at 5:30 p.m. by Alderman Kluck followed by Roll Call.

**Roll Call**

Present: Michael Kluck, Cathy Bensaid, Bruce Lechner

Also present: Administrator Sam Tapson, City Clerk Cairie Virrueta, Finance Director James Heilman, DPW Manager Neal Kolb, City Engineer Jason Feucht, Kellen Olshefski

**Contract Award: 2017 Parks Fertilizer and Weed Control Contract**

DPW Manager Kolb said he received three prices for fertilizer and weed control of the City parks and boulevards. The lowest responsible bidder, NatureScapes, is willing to contract for two years. Kolb determined there wasn't a significant savings for DPW employees to do the work. This is a budgeted item. ***Motion (Bensaid/Lechner) to approve NatureScapes for parks fertilizer and weed control in the amount of \$4,820 per year for two years.*** Administrator Tapson recommended the contract has a non-performance clause and reminded the DPW Manager to obtain insurance. ***Voice vote, all approved, motion carried.***

**2017 Streets Maintenance Program**

City Engineer Feucht added Spencer Lane to the list as a full reconstruction for 206 feet. He said that is for a "beefed up" driveway and he recommended garbage trucks not be allowed on the lane to help greatly improve its longevity. He also provided costs to reconstruct Westlawn from 401 to 301 and for 401 to the west end, which includes curb and gutter but not an extension of the sidewalk; and costs to pulverize and relay Hazel Ridge Road. Alderman Myrin said Westlawn really needed to be done as it is down to gravel. Administrator Tapson was concerned with restricting garbage trucks on Spencer Lane and the residents would need to be notified at the front end. Alderman Kluck agreed and felt it would need 100% support from the residents to enforce. Engineer Feucht said it would cost an additional \$10,000 to make Spencer Lane capable of supporting heavier traffic. He also said the City is still in talks with Sugar Creek regarding Hazel Ridge, but it was anticipated the split would be 70/30. After discussion, the committee agreed that Spencer Lane should be constructed so that garbage trucks could travel on it. Alderman Kluck asked if information could be provided to the committee showing the \$450,000 and \$650,000 differences. Finance Director Heilman said the committee should look at a five year plan and what it would be with 450,000 or 650,000. Administrator Tapson pointed out that interest is trending up and the City will borrow for these improvements eventually as they need to be done. The committee will continue discussion at the next meeting.

**Adjournment**

Motion (Lechner/Bensaid) to adjourn at 6:08 p.m.

Cairie L. Virrueta  
City Clerk