

CITY OF ELKHORN
ARCHITECTURAL REVIEW BOARD/
CITY PLAN COMMISSION MEETING
FEBRUARY 3, 2011

The Architectural Review Board/City Plan Commission Meeting was called to order at 7:00 p.m. in the Council Chambers at City Hall by Chairman Reynolds.

The following members were present:

T. Shiroda
D. Dorgan
J. Taylor
B. Knorr
H. Reynolds
M. Roberts (arrived after meeting started)

The following members were absent:

D. Snyder

Also present:

Sam Tapson, City Administrator
Ward Phillips, City Attorney

Visitors:

Glen Miller
John Henderson
Lois O'Brien
Cynthia Belke
Dwayne Deakins
Ann Deakins
Maureen VanderSanden

APPROVAL OF MINUTES

Member Dorgan moved to approve the minutes of the January 6, 2011 meeting as written. Motion seconded by Member Shiroda Motion carried unanimously.

CERTIFIED SURVEY MAP/ETP/TOWN OF LAFAYETTE/DEAKINS

Member Knorr moved to waive the first appearance for the Certified Survey Map for a farm separation to split off the existing buildings on a 5 acre parcel located at N5839 Cobb Road, Town of LaFayette (Tax Key KA-257600001) requested by Dwayne and Ann Deakins. Seconded by Member Shiroda. Motion carried unanimously.

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Member Dorgan moved to recommend to Council to approve for the Certified Survey Map for a farm separation to split off the existing buildings on a 5 acre parcel located at N5839 Cobb Road, Town of LaFayette (Tax Key KA-257600001) requested by Dwayne and Ann Deakins. Seconded by Member Shiroda. Motion carried unanimously.

CONCEPTUAL PLAN REVIEW/S.T.H. "67"N/BELKE & O'BRIEN

A conceptual plan for a multiple family project was presented by Glen Miller, developer, and John Henderson, representing Lois O'Brien and Cynthia Belke, owners of property located at N6077 S.T.H. "12" and "67" (Tax Key No. YUNW-00254). It was noted by the Plan Commission that the proposal does not meet the requirements of the City's 2030 Comprehensive Land Use Plan (65%/35% single family/multi-family ratio for residential developments). Due to the current absence of any single family construction, members were not in favor of the conceptual plan as presented. No action taken.

ZONING VARIANCES, EXCEPTIONS & INTERPRETATIONS OF USE/TESKA MEMO

A memorandum was received this date from Teska Associates revising the boundaries, bulk standards and list of permitted uses for the proposed E-1 Employment Zoning District based on the Plan Commission discussion at their October 21st meeting. Details regarding the proposed E-1 Employment District were also referred to in their August 16th memorandum. Members were requested to review this new information for discussion at next month's meeting. No action taken.

MEETING SCHEDULE & MEETING DATES

After some discussion, Plan Commission agreed to return to a once per month meeting schedule with quarterly work sessions effective as of this date. Additional monthly meetings or work sessions will only be scheduled at the members' discretion. Agenda items needing only one appearance will include architectural reviews, site plans and certified survey maps. Rezones and conditional use permits require a public hearing, and two appearances are necessary (second appearance will then be carried over to the next month). Plan Commission's next scheduled meeting is Thursday, March 3, 2011.

ADJOURNMENT

Member Knorr moved to adjourn. Seconded by Member Shiroda. Motion carried unanimously. Meeting adjourned at 8:10 p.m.